

**PRAIRIE DU CHIEN MEMORIAL LIBRARY BOARD OF TRUSTEES
SEPTEMBER 17, 2013 MEETING MINUTES**

The monthly meeting of the Prairie du Chien Memorial Library Board of Trustees was held on Tuesday, September 17, 2013 in the Wisconsin Room of the library. President Linda Munson called the meeting to order at 5:35 pm.

1. Roll Call. In attendance – Board trustees Kersten Rocksvold, Linda Munson, Mary Ann Stemper, Layne David, Norb Aschom, Debbie Mara, and Library Director Nancy Ashmore. Also attending were David Cameron, Patrick Cleary, Mary Antoine, and Brenda Anderson. Absent was Drew Johnson. **Motion by** Mary Ann Stemper, **second by** Norb Aschom to certify the open meeting law agenda requirements were met. **Roll Call Vote carried unanimously.**
2. Mary Antoine, the President of the Prairie du Chien Historical Society, spoke to our board about celebrating the 200th anniversary of the Battle of Prairie du Chien in 2014. (This was part of the War of 1812.) The Villa Louis and Fort Crawford are already involved in organizing this celebration, and they are looking for other organizations to participate as well. They would like to have a year-long celebration, with an event happening every month. No action taken at this time – informational only.
3. President's Report.
 - Library RFP Progress. David Cameron and Patrick Cleary from Cameron Aslaksen gave us a progress report on our library remodeling/expansion plan. No action taken at this time – informational only.
 - Celebration of our library being in its current location for the past 50 years was very successful. 100-150 people walked through the library during this event.
4. **Motion by** Mary Ann Stemper, **second by** Layne David to approve the August 20, 2013 board minutes. **Motion carried.**
5. **Motion by** Mary Ann Stemper, **second by** Kersten Rocksvold to approve the monthly bills with 1 addition. We will be paying the Chamber of Commerce up to \$180 for Nancy and up to 5 board members to attend the Annual Chamber Dinner on September 24. Also note: the bill we tabled last month from Prairie Ready Mix pending discussion with the parks department was paid by the parks department. **Roll Call Vote carried unanimously.**
6. Building Committee Report. During the site inspection by Cameron Aslaksen, several things came to light that need attention before winter. Kersten Rocksvold will look into finding someone to do some masonry repairs.
7. **Motion by** Layne David, **second by** Kersten Rocksvold to go into Closed Session per State Statutes 19.85(1) (c) (d) to discuss the Library Director's updated goals/compensation. **Motion carried.**
8. **Motion by** Kersten Rocksvold, **second by** Layne David to go back into Open Session. **Motion carried.**
9. **Motion by** Layne David, **second by** Norb Aschom to approve the Library Director's updated goals and accept the evaluation committee's recommendation that Nancy be given at least what other department heads will be offered in the upcoming budget cycle. **Motion carried.**

10. Budget. A budget committee was appointed by Board President Linda Munson at our last meeting. Members include Kersten Rocksvold, Debbie Mara, and Linda Munson. They will be helping Library Director Nancy Ashmore with the 2014 budget. The City will begin budget meetings in October.
11. Invitation to Chamber Dinner. The Annual Chamber of Commerce Dinner will be held at the Dousman House next Tuesday, September 24. Library Director Nancy Ashmore and board members Mary Ann Stemper, Kersten Rocksvold, Layne David, and Debbie Mara plan to attend. The library will pay for their dinners, as discussed above in Item #5.
12. Library Director's Report.
 - 50-year Celebration of being in this building was a success
 - Civilian Conservation Corps
 - Backyard Foraging
 - Talk Like a Pirate Day
 - Star Wars Reads
 - Antiques Appraisal on Saturday, October 5 from 1-4
 - Nancy will be taking vacation September 18 – 27
 - Will be closing the library all day on Wednesday, September 25 so staff can attend an educational workshop entitled "Can I Give You the Kitchen Sink?" at SWLS.
 - SWAL Conference will be held on October 3 this year. Library will be closed from 9-4, and open from 4-8 pm.
 - WLA Conference will be held October 23-25 in Green Bay.
 - Will be purchasing a Chromebook for between \$200-\$300
13. Acknowledgements. The board also wants to announce that as of September 1 Elizabeth Byers completed 1 year of employment at our library. Her efforts developing teen programming are much appreciated!
14. **Motion by** Kersten Rocksvold, **second by** Layne David to adjourn at 7:00 pm. **Motion carried.** Our next board meeting will be held Tuesday, October 15 at 5:30 pm.

Respectfully submitted,
Debbie Mara, Secretary