

Minutes of the Finance Committee (September 17th 2013)

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday September 17th 2013 at 5:45 PM in Conference Room #2 of City Hall. Chairperson Mark Thein called the meeting to order.

1. Call to order/Roll Call

PRESENT – Mark Thein (Chairperson), Kyle Kozelka, Ken Fleshner, Nate Gilberts ABSENT – Judeen Ames CITY STAFF ALSO PRESENT – City Administrator Aaron Kramer, City Planner Garth Frable

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Kozelka SECOND: Gilberts VOTE: 4-0

3. APPROVAL – Minutes of the September 3rd 2013 meeting

ACTION: To approve MOTION: Gilberts SECOND: Fleshner VOTE: 4-0

NOTE: Ames joined the meeting at 5:47 PM.

4. DISCUSSION AND ACTION – Claims

ACTION: To approve MOTION: Thein SECOND: Gilberts VOTE: 5-0

5. DISCUSSION AND ACTION – Resolution 2013-30 (AUTHORIZING EXPENDITURE OF UP TO \$10,000 OF TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4) FUNDS TOWARD THE REVELOPMENT OF THE FORMER PRAIRIE STREET FIRE STATION)

These funds will be used to provide a loan to the radio station, which was approved at the September 3rd Council meeting. ACTION: To recommend the Council approve Resolution 2013-30 MOTION: Fleshner SECOND: Ames VOTE: 5-0

6. DISCUSSION AND ACTION – Resolution 2013-31 (AUTHORIZING EXPENDITURE OF UP TO \$8,040 OF TAX INCREMENT FINANCING DISTRICT NUMBER 5 (TID #5) FUNDS TO SUPPORT THE RELOCATION OF HESS AUTO AS PART OF THE MARQUETTE ROAD PROJECT)

These funds will be used to provide assistance in the Hess Auto relocation, which was approved at the September 3rd Council meeting. ACTION: To recommend the Council approve Resolution 2013-31 MOTION: Ames SECOND: Gilberts VOTE: 5-0

7. DISCUSSION AND ACTION – Resolution 2013-32 (AUTHORIZING EXPENDITURE OF UP TO \$138,928 OF TAX INCREMENT FINANCING DISTRICT NUMBER 6 (TID #6) FUNDS FOR ACQUISTION COSTS ASSOCIATED WITH REMNANT PARCELS ACQUIRED AS PART OF THE STATE HIGHWAY 35 / MARQUETTE ROAD PROJECT)

These funds will be used to pay the city's share of the land acquisitions for the Marquette Road project. ACTION: To recommend the Council approve Resolution 2013-32 MOTION: Thein SECOND: Ames VOTE: 5-0

8. DISCUSSION AND ACTION – 2014-2016 Capital Budget

The City Administrator reviewed the proposed tentative 2014-2016 Capital Budget. ACTION: To recommend the Council approve the proposed tentative 2014-2016 Capital Budget MOTION: Thein SECOND: Ames VOTE: 5-0

9. DISCUSSION AND ACTION – Amended 2013 Budget

The City Administrator presented the amended 2013 budget. ACTION: To recommend the Council approve the amended 2013 budget and set a public hearing in October MOTION: Gilberts SECOND: Kozelka VOTE: 5-0

10. DISCUSSION AND ACTION – City Health Insurance Plan

Staff presented several options for the Committee to consider: 1) Renewing the City's insurance plan with Health Tradition (Mayo) on November 1st (14.4 percent increase in premium), 2) Renewing the City's insurance plan with Mayo on January 1st 2014 (18.3 percent increase), or 3) Bidding the City's insurance plan out. The City Administrator said he had held a meeting with city staff last week, and they preferred Option #1. ACTION: To recommend the Council approve the renewal of the health insurance plan with Health Tradition and maintain the employee premium contribution level at 13 percent MOTION: Ames SECOND: Thein VOTE: 5-0

11. ADJOURNMENT (6:26 PM)

MOTION: Ames SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer