

## **Minutes of the Finance Committee (August 20th 2013)**

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday August 20<sup>th</sup> 2013 at 6:30 PM in Conference Room #2 of City Hall. Chairperson Mark Thein called the meeting to order.

### **1. Call to order/Roll Call**

PRESENT – Mark Thein (Chairperson), Kyle Kozelka, Judeen Ames, Ken Fleshner, Nate Gilberts CITY STAFF ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, City Planner Garth Frable, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Ames SECOND: Kozelka VOTE: 5-0

### **3. APPROVAL – Minutes of the August 6th 2013 meeting**

ACTION: To approve MOTION: Gilberts SECOND: Fleshner VOTE: 5-0

### **4. DISCUSSION AND ACTION – Claims**

ACTION: To approve MOTION: Ames SECOND: Gilberts VOTE: 5-0

### **5. DISCUSSION AND ACTION – Amendment #7 to the Contract between the City of Prairie du Chien and MSA Professional Services**

This amendment covers additional work necessary for the real estate acquisition related to the Marquette Road project. \$10,400 of the \$14,200 amendment will be reimbursable by the WDOT. It is anticipated that this will be the final amendment needed to complete the real estate acquisition. ACTION: To approve Amendment #7 to the Contract between the City of Prairie du Chien and MSA Professional Services MOTION: Thein SECOND: Fleshner VOTE: 5-0

### **6. DISCUSSION AND ACTION - Review and action on TIF assistance to Hess Auto for relocation of the gas main at new location**

The location for the new Hess Auto building necessitates relocating a large gas main at a cost of \$8,040. The site falls within a half-mile of TID #5 and is an eligible TIF expense. This expense supports the Marquette Road project in assisting in the relocation of this business. ACTION: To approve the TIF assistance to Hess Auto for relocation of the gas main at new location MOTION: Ames SECOND: Gilberts VOTE: 5-0

### **7. ADJOURNMENT (6:45 PM)**

MOTION: Fleshner SECOND: Thein VOTE: 5-0

Submitted by City Administrator Aaron Kramer