

# CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday July 2nd 2013 at 7:00 P.M.** in the Council Chambers of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

## MEETING NOTICE – COMMON COUNCIL

Tuesday July 2nd 2013 – 7:00 P.M. – Council Chambers – City Hall

### ITEMS TO BE DISCUSSED AND ACTED UPON:

- \* Call to order/Roll Call.
- \* Certification of the open meeting law agenda requirements and approval of the agenda
- \* Pledge of Allegiance

### I. PUBLIC HEARINGS AND PRESENTATIONS

**A. PUBLIC HEARING -** For the purpose of determining whether or not there is a public need for the City of Prairie du Chien to retain ownership of property located at 941 S. 1st Street, legally described as follows: that part of Farm Lot 35 as desc. in WD #274838 exc. that part used for Hwy purposes as desc. in WD #307814 (Pcl #28 Plat .132A); Private Land Claims, City of Prairie Du Chien, Crawford County, Wisconsin

**B. ACTION** on aforesaid agenda item

**C. PRESENTATION – Request for Additional Time to Install Fencing (Prairie Dog Blues Festival)**

Todd Yeomans and Jason Hagar (Prairie Dog Blues Festival) are seeking permission to install fencing for the event on Monday July 15<sup>th</sup>, earlier than his initial request of Friday July 19<sup>th</sup>. The event runs July 26<sup>th</sup>-27<sup>th</sup>.

**D. ACTION** on aforesaid agenda item

### II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – June 18th 2013
- B. SPECIAL COUNCIL MINUTES – June 26<sup>th</sup> 2013
- C. FINANCE COMMITTEE – June 18<sup>th</sup> 2013
- D. PUBLIC WORKS COMMITTEE – June 5<sup>th</sup> 2013
- E. PUBLIC WORKS COMMITTEE – June 26<sup>th</sup> 2013
- F. REQUEST – Use of beach area on St. Feriolo Island for the Prairie du Chien Area Chamber of Commerce's Annual Fireworks Display (July 13<sup>th</sup>)
- G. OPERATORS LICENSES (if any)

### III. ITEMS REMOVED FROM CONSENT AGENDA

### IV. CITY ADMININSTRATOR'S REPORT

### V. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(Please limit comments to no more than three minutes)

## **VI. COMMITTEE REPORTS AND ACTIONS**

### **A. FINANCE – Claims**

#### **B. FINANCE - Proposal for use of 2012 Surplus Funds**

The City had a surplus of \$244,686 in the 2012 budget. Under the recent adopted resolution that addressed this and future surpluses, \$35,345 will be placed in the Compensated Absences Reserve Account. An additional \$106,037 is available for equipment and infrastructure projects. Staff is proposing the funds be used to grind and overlay 15th Street from Wells to Campion (or as far as the funds allow). Any remaining funds will be used for equipment purchases later this summer or fall.

#### **C. PUBLIC WORKS - Authorization to bid project on South 15th Street**

This project would consist of a milling/pulverizing and asphalt paving of South 15th Street from Wells Street to Campion Boulevard. Funds would come from the city's 2012 budget surplus (see above agenda item). Work would be done later this summer or fall.

#### **D. PUBLIC WORKS - Awarding of Bids for the 22nd Street/Woodridge Acres Project**

Staff will present and review the bids for the project, which were opened last week.

#### **E. PUBLIC WORKS – Professional Service Agreement Amendment with Vierbicher for the 22nd Street/Woodridge Acres Project**

The amendment adds the following to the original PSA: 1) Campion Street Reconstruction – Design, 2) Brunson Street reconstruction – Design, and 3) Construction phase services. The Campion and Brunson design fees equal 4.5% of the estimated construction budget. This is lower than the overall design fee percentage of 5.1%. The fee for the construction phase services is equal to 4.2%. Overall, the total fees represent 9.3% of the construction budget and are roughly \$25,000 less than budgeted.

## **VII. OLD BUSINESS**

### **A. PUBLIC WORKS/PLAN COMMISSION – Ordinance 2013-18 (CREATING SECTION 18.12 (WOODRIDGE ACRES REGULATIONS) OF THE MUNICIPAL CODE)**

A proposed Ordinance, which would create covenants and requirements, is included in the packet. The Council had a first reading of the Ordinance on June 18<sup>th</sup>.

## **VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

### **A. DISCUSSION AND ACTION – Acceptance of Wisconsin Smart Fleet Grant**

The Public Works Department has received a \$500 grant from the State Energy Office (SEO), in partnership with Wisconsin Clean Cities (WCC). These funds will be used to do a fleet maintenance and energy conservation analysis, with the goal being to improve the energy efficiency of our overall fleet.

### **B. DISCUSSION AND ACTION – Storage of railroad cars on St. Feriole Island**

Alderman Leys has requested a discussion on the storage of the cars and what the City's options are.

### **C. DISCUSSION AND ACTION – Request to Change Previously-Made Vote (Boylen)**

On June 18th, the Council approved the following motion:

ACTION: To hold a public hearing on a finding of no public need for municipal property located in the 900 block of South 1st Street MOTION: Pintz SECOND: Solomon VOTE: 9-1 (Boylen opposed)

Following the meeting, Boylen contacted the City Administrator and asked that her vote be changed from a "no" to a "yes". Per Robert's Rules of Order (Section 46 – Voting), a member can make the change only by permission of the assembly, which may be given by general consent; that is, by no member's objecting when the chair inquires if any one objects. If objection is made, a motion may be made to grant the permission.

### **D. DISCUSSION - Items for future agenda consideration or Committee assignment**

## **IX. ADJOURN**

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Aaron Kramer, City Administrator