

## **Common Council Meeting (June 4<sup>th</sup> 2013)**

A regular meeting of the Common Council of the City of Prairie du Chien was held on Tuesday June 4<sup>th</sup> 2013 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order. **Call to order/Roll Call** – Kyle Kozelka absent **Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Ames SECOND: Solomon VOTE: 11-0 **Pledge of Allegiance** – Led by Frank Pintz

### **I. PUBLIC HEARINGS AND PRESENTATIONS**

#### **A. PUBLIC HEARING - In the Matter of State and Federal Aid for the Improvements at the Prairie du Chien Municipal Airport**

The City of Prairie du Chien is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the City of Prairie du Chien Municipal Airport: 1) Purchase snow removal and mowing equipment; 2) Construct a parallel taxiway to Rwy 14/32, including lighting; 3) Rehab/construct/expand terminal building; 4) Construct a snow removal equipment building; 5) Construct perimeter fence; 6) Sealcoat & crackfill airport pavements; 7) Clear runway approaches; 8) Clean and maintain runway approaches as stated in Transportation Administrative Code Chapter 55; and 9) Any necessary related work. After the public hearing has been held, the airport's governing body can pass the Petition Resolution. The Bureau of Aeronautics recommends that general aviation airport sponsor (the City) budget 20 percent of project costs as their share of all projects. Hemmer opened the public hearing at 7:02 PM. City Administrator Kramer presented an overview of the proposals, and stated the staff would like the minutes to reflect that under “any necessary related work” that the item of acquisition of properties to further protect approach and runway protection zones” be included. No one from the public addressed the Council. Hemmer closed the hearing at 7:09 PM.

#### **B. ACTION on aforesaid agenda item – Resolution 2013-24 (PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID)**

ACTION: To approve Resolution 2013-24 and authorizing the City Administrator and Mayor as the representatives of the governing body to execute the Agency Agreement and Owner Assurances MOTION: Ames SECOND: Solomon VOTE: 11-0

#### **C. PRESENTATION – Future Expansion Plans for the Public Library**

On May 20<sup>th</sup>, the Library Board approved a motion to move forward with a request for proposal (RFP) for a Strategic Needs Assessment. The Board also approved a motion to remain in their current location, if feasible, and expand in that area. Board President Linda Munson discussed the library’s plans and answered Council questions. ACTION: To support the Library Board’s plans MOTION: Leys SECOND Wagar VOTE: 11-0

### **II. CONSENT AGENDA**

A. COUNCIL MINUTES – May 21<sup>st</sup> 2013; B. COUNCIL MINUTES (Joint meeting with Prairie du Chien Area School Board) – May 20<sup>th</sup> 2013; C. FINANCE COMMITTEE – May 21<sup>st</sup> 2013; D. LARIVIERE PARK BOARD – February 13<sup>th</sup> 2013; E. PARK BOARD – April 17<sup>th</sup> 2013; F. BOARD OF REVIEW – August 22<sup>nd</sup> 2012; G. DESIGN AND PRESERVATION COMMISSION – February 13<sup>th</sup> 2013; H. PERSONNEL COMMITTEE – April 4<sup>th</sup> 2013; I. REDEVELOPMENT AUTHORITY – May 7<sup>th</sup> 2013; J. OPERATORS LICENSES (if any). Ames asked the item D be pulled. Pintz asked for item J to be pulled so he could abstain. MOTION: To approve the consent agenda minus items D and J MOTION: Solomon SECOND: Titlbach VOTE: 11-0

### **III. ITEMS REMOVED FROM CONSENT AGENDA**

D. LARIVIERE PARK BOARD – February 13<sup>th</sup> 2013 – Ames questioned the status of the lease with the Horse Park. ACTION: To approve the item MOTION: Pintz SECOND: Ames VOTE: 11-0

J. OPERATORS LICENSES – ACTION: To approve item J MOTION: Ames SECOND: Wagar VOTE: 10-0-1 (Pintz abstained)

Without objection, the agenda was moved:

**VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – Letting of Bids for the 22<sup>nd</sup> Street/Woodridge Acres Subdivision Project**

Kurt Muchow (Vierbicher) reviewed the proposed project, and said two items have been added as alternative bids: 1) a walking path on the north side of Campion Boulevard from 18<sup>th</sup> to 22<sup>nd</sup> Streets, and 2) improvements to Brunson Street from 17<sup>th</sup> to 22<sup>nd</sup> Streets. He said an additional detention pond at the intersection of Campion and 22<sup>nd</sup> has been dropped from the plans, and the project will be bid in two parts: 1) The Woodridge Acres subdivision, and 2) the remainder of the project. The bids will be due by June 25<sup>th</sup> and awarded at the July 2<sup>nd</sup> Council meeting. ACTION: To approve the letting of the bids MOTION: Titlbach SECOND: Pintz VOTE: 11-0

**IV. CITY ADMININSTRATOR’S REPORT** – No formal action taken

**V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT** - None

**VI. COMMITTEE REPORTS AND ACTIONS**

**A. FINANCE – Claims**

ACTION: To approve MOTION: Thein SECOND: Ames VOTE: 11-0

**B. PERSONNEL – License Renewals**

A list of the license applicants was included in the packet: A. Class A Retail Fermented Malt Beverage; B. Class A Retail Liquor; C. Class B Fermented Malt Beverage; D. Class B Intoxicating Liquor; E. Class C Wine; F. Dance Licenses; G. Transient Room Permit; and H. Amusement Devices. There was discussion on the status of Kabers due to the possible sale of the business. ACTION: To approve the license renewals, with the exception of Kabers due to the possible sale of the business MOTION: Ames SECOND: Leys VOTE: 11-0

**C. LARIVIERE PARK BOARD – Ordinance 2013-16 (CREATING SECTION 1.39 (LARIVIERE PARK BOARD) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

This Ordinance will set the number of board members, their terms of office, and the powers and duties of the LaRiviere Park Board. While the Board has been in place since 1977, no ordinance has been found which addresses the above issues. The Park Board unanimously recommended the Council adopt the Ordinance at its May 22<sup>nd</sup> meeting. Pintz said he wanted to see additional ordinance language in terms of how the Board spent funds on park improvements. ACTION: To approve Ordinance 2013-16 MOTION: Solomon SECOND: Wagar VOTE: 11-0

**D. PARK BOARD - Request from Director to provide a Pool Lift from Carrico Aquatics to comply with ADA Federal Compliance regulations**

This lift will be able to fit both the Outdoor Pool and Hoffman Hall pool. The Park Board, at its May 22<sup>nd</sup> meeting, recommended the lift be purchased. ACTION: To approve the purchase MOTION: Pintz SECOND: Gilberts VOTE: 11-0

E. PARK BOARD – Ordinance 2013-17 (RE-CREATING SECTION 15.15 (PETS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN

The Park Board, at its May 22<sup>nd</sup> meeting, made a recommendation to amend the current Ordinance regulating pets in city parks. Considerable discussion was held on the ordinance, which would ban pets in Lawler and Lochner Parks, and require pets to be on leashes in all other City parks. ACTION: To approve Ordinance 2013-17 MOTION: Titlbach SECOND: Solomon VOTE: 6-5 (Leys, Ames, Fleshner, Boylen and Wagar opposed)

F. PARK BOARD - Request from Lois Harwood to install a park bench and signage on the corner of 5th and Bolvin on St Feriole Island in memorial to family members and recognizing The Old Coorough House

The Park Board, at its May 22<sup>nd</sup> meeting, recommended the Council accept the donation. ACTION: To approve the donate MOTION: Ames SECOND: Gilberts VOTE: 11-0

G. PARK BOARD - Recommendations from the Park Board for expending of Deferred Special Assessment Funds

At its May 22<sup>nd</sup> meeting, the Park Board recommended that the following items be purchased with the funds in the account: ADA Accessible Lift & Cover for the pools; tree planting and stump removal under the Urban Forestry plan; Playground Upgrade at Lawler Park; Support of the PDC Skate Board Park (would be the last items approved and would be adjusted based on reductions/increases in prices for the above proposed improvements). Since that motion was made, there has been a change in the pricing for the playground equipment. Pintz said he felt that funds should not be given to the Skateboard Park when there are other needs. Discussion was held on the proposed purchases. ACTION: To approve the purchases MOTION: Leys SECOND: Jones VOTE: 8-3 (Thein, Boylen and Pintz opposed)

**VII. OLD BUSINESS**

A. DISCUSSION AND ACTION – Downtown Parking Permit Options

A memo from the City Administrator outlining two options, as well as a series of issues to be reviewed and finalized, is included. Pintz said he felt it was a bad policy to lease out parking spaces in the downtown. ACTION: To forward the item to the Public Works Committee for discussion and action at their June 5<sup>th</sup> meeting MOTION: Titlbach SECOND: Wagar VOTE: 10-1 (Pintz opposed)

**VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

B. DISCUSSION AND ACTION – Resolution 2013-21 (ADOPTING THE 2012 WASTEWATER TREATMENT FACILITY COMPLIANCE MAINTENANCE REPORT)

WWTP Manager Meyer reviewed the report. ACTION: To approve Resolution 2013-21 MOTION: Ames SECOND: Fleshner VOTE: 11-0

C. DISCUSSION AND ACTION – Approval of Change in Scope of Safe Routes to School Program

Due to a proposed change in the project, the Council needs to approve the change in scope of the SRTS route, which is now planned for construction in 2014. The new scope takes into account that some of the work will be done as part of the 22<sup>nd</sup> Street project. ACTION: To approve the change in scope for the Safe Routes to School program MOTION: Thein SECOND: Wagar VOTE: 11-0

D. DISCUSSION ACTION – 20-foot ingress and egress easement over City land for WPRE to access the radio station tower on St. Feriole Island

ACTION: To approve the easement MOTION: Thein SECOND: Wagar VOTE: 11-0

E. DISCUSSION AND ACTION - Contractor to perform environmental assessment as part of the drycleaners environmental remediation program

This work would be done on a site located at Blackhawk Junction Mall. No action was taken.

F. DISCUSSION – Items for future agenda consideration or Committee assignment

Leys said he would like a discussion at the next Council meeting on the issue of railcars being parking adjacent to Lawler Park. Pintz said he would like to see a meeting in the near future so Councilmembers could discuss their short- and long-term goals and projects.

**IX. ADJOURN (9:00 PM)**

MOTION: Solomon SECOND: Wagar VOTE: 11-0

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Dave Hemmer, Mayor

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Submitted by City Administrator Aaron Kramer

**ORDINANCES PASSED**

**\* Ordinance 2013-16 (CREATING SECTION 1.39 (LARIVIERE PARK BOARD) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

**\* Ordinance 2013-17 (RE-CREATING SECTION 15.15 (PETS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

**RESOLUTIONS PASSED**

**\* Resolution 2013-21 (ADOPTING THE 2012 WASTEWATER TREATMENT FACILITY COMPLIANCE MAINTENANCE REPORT)**

**\* Resolution 2013-24 (PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID)**