

# CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

Phone: (608) 326-6406 Fax: (608) 326-8182

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday June 4th 2013 at 7:00 P.M.** in the Council Chambers of City Hall

\* \* \*

**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

## MEETING NOTICE – COMMON COUNCIL

Tuesday June 4<sup>th</sup> 2013 – 7:00 P.M. – Council Chambers – City Hall

### ITEMS TO BE DISCUSSED AND ACTED UPON:

- \* Call to order/Roll Call.
- \* Certification of the open meeting law agenda requirements and approval of the agenda
- \* Pledge of Allegiance

### I. PUBLIC HEARINGS AND PRESENTATIONS

#### **A. PUBLIC HEARING - In the Matter of State and Federal Aid for the Improvements at the Prairie du Chien Municipal Airport**

The City of Prairie du Chien is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the City of Prairie du Chien Municipal Airport: 1) Purchase snow removal and mowing equipment; 2) Construct a parallel taxiway to Rwy 14/32, including lighting; 3) Rehab/construct/expand terminal building; 4) Construct a snow removal equipment building; 5) Construct perimeter fence; 6) Sealcoat & crackfill airport pavements; 7) Clear runway approaches; 8) Clean and maintain runway approaches as stated in Transportation Administrative Code Chapter 55; and 9) Any necessary related work. After the public hearing has been held, the airport's governing body can pass the Petition Resolution. The Bureau of Aeronautics recommends that general aviation airport sponsor (the City) budget 20 percent of project costs as their share of all projects.

#### **B. ACTION on aforesaid agenda item – Resolution 2013-24 (PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID)**

Staff would recommend that the Council approve the Petition Resolution, which will, in part, authorizes representatives of the governing body to execute the Agency Agreement and Owner Assurances.

#### **C. PRESENTATION – Future Expansion Plans for the Public Library**

On May 20<sup>th</sup>, the Library Board approved a motion to move forward with a request for proposal (RFP) for a Strategic Needs Assessment. The Board also approved a motion to remain in their current location, if feasible, and expand in that area. Board President Linda Munson will be present to discuss the library's plans and answer Council questions. Staff would recommend a motion of support for the Library Board's plans if the Council so desires.

### II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – May 21st 2013
- B. COUNCIL MINUTES (Joint meeting with Prairie du Chien Area School Board) – May 20<sup>th</sup> 2013
- C. FINANCE COMMITTEE – May 21<sup>st</sup> 2013
- D. LARIVIERE PARK BOARD – February 13<sup>th</sup> 2013
- E. PARK BOARD – April 17<sup>th</sup> 2013
- F. BOARD OF REVIEW – August 22<sup>nd</sup> 2012

- G. DESIGN AND PRESERVATION COMMISSION – February 13<sup>th</sup> 2013
- H. PERSONNEL COMMITTEE – April 4<sup>th</sup> 2013
- I. REDEVELOPMENT AUTHORITY – May 7<sup>th</sup> 2013
- J. OPERATORS LICENSES (if any)

### **III. ITEMS REMOVED FROM CONSENT AGENDA**

### **IV. CITY ADMININSTRATOR’S REPORT**

### **V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT**

(Please limit comments to no more than three minutes)

### **VI. COMMITTEE REPORTS AND ACTIONS**

#### **A. FINANCE – Claims**

#### **B. PERSONNEL – License Renewals**

A list of the license applicants is included in the packet: A. Class A Retail Fermented Malt Beverage; B. Class A Retail Liquor; C. Class B Fermented Malt Beverage; D. Class B Intoxicating Liquor; E. Class C Wine; F. Dance Licenses; G. Transient Room Permit; and H. Amusement Devices

#### **C. LARIVIERE PARK BOARD – Ordinance 2013-16 (CREATING SECTION 1.39 (LARIVIERE PARK BOARD) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

This Ordinance will set the number of board members, their terms of office, and the powers and duties of the LaRiviere Park Board. While the Board has been in place since 1977, no ordinance has been found which addresses the above issues. The Park Board unanimously recommended the Council adopt the Ordinance at its May 22<sup>nd</sup> meeting.

#### **D. PARK BOARD - Request from Director to provide a Pool Lift from Carrico Aquatics to comply with ADA Federal Compliance regulations**

This lift will be able to fit both the Outdoor Pool and Hoffman Hall pool. The Park Board, at its May 22<sup>nd</sup> meeting, recommended the lift be purchased.

#### **E. PARK BOARD – Ordinance 2013-17 (RE-CREATING SECTION 15.15 (PETS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

The Park Board, at its May 22<sup>nd</sup> meeting, made a recommendation to amend the current Ordinance regulating pets in city parks.

#### **F. PARK BOARD - Request from Lois Harwood to install a park bench and signage on the corner of 5th and Bovine on St Feriole Island in memorial to family members and recognizing The Old Coorough House**

The Park Board, at its May 22<sup>nd</sup> meeting, recommended the Council accept the donation.

#### **G. PARK BOARD - Recommendations from the Park Board for expending of Deferred Special Assessment Funds**

At its May 22<sup>nd</sup> meeting, the Park Board recommended that the following items be purchased with the funds in the account: ADA Accessible Lift & Cover for the pools; tree planting and stump removal under the Urban Forestry plan; Playground Upgrade at Lawler Park; Support of the PDC Skate Board Park (would be the last items approved and would be adjusted based on reductions/increases in prices for the above proposed improvements). Since that motion was made, there has been a change in the pricing for the playground equipment (see memo in packet).

### **VII. OLD BUSINESS**

#### **A. DISCUSSION AND ACTION – Downtown Parking Permit Options**

A memo from the City Administrator outlining two options, as well as a series of issues to be reviewed and finalized, is included. Staff would recommend the item be forwarded to the Public Works Committee for discussion and action at their June 5<sup>th</sup> meeting.

**VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

**A. DISCUSSION AND ACTION – Letting of Bids for the 22<sup>nd</sup> Street/Woodridge Acres Subdivision Project**

Staff would recommend the Council approving the letting of the bids for the project. The bids will be awarded at the July 2<sup>nd</sup> Council meeting. The Public Works Committee will discuss the following items on Wednesday evening: 1) Proposed Lot Prices for the Woodridge Acres Subdivision; 2) Sale of Lots in the Woodridge Acres Subdivision, and 3) Proposed Ordinance for the Woodridge Acres Subdivision, which would create covenants and requirements for the subdivision.

**B. DISCUSSION AND ACTION – Resolution 2013-21 (ADOPTING THE 2012 WASTEWATER TREATMENT FACILITY COMPLIANCE MAINTENANCE REPORT)**

**C. DISCUSSION AND ACTION – Approval of Change in Scope of Safe Routes to School Program**

Due to a proposed change in the project, the Council needs to approve the change in scope of the SRTS route, which is now planned for construction in 2014. The new scope takes into account that some of the work will be done as part of the 22<sup>nd</sup> Street project.

**D. DISCUSSION ACTION – 20-foot ingress and egress easement over City land for WPRE to access the radio station tower on St. Feriole Island**

Staff would recommend approval of the egress.

**E. DISCUSSION AND ACTION - Contractor to perform environmental assessment as part of the drycleaners environmental remediation program**

This work would be done on a site located at Blackhawk Junction Mall.

**F. DISCUSSION - Items for future agenda consideration or Committee assignment**

**IX. ADJOURN**

---

Aaron Kramer, City Administrator