

Minutes of the Board of Public Works (May 9th 2013)

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Thursday May 9th 2013 at 6:00 PM in the Council Chambers of City Hall. Chairman Kyle Kozelka called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kyle Kozelka (Chairman), Mike Jones, Mark Thein, Frank Pintz ABSENT - Karen Solomon CITY STAFF ALSO PRESENT – Co-Public Works Manager Larry Gates, Co-Public Works Manager Terry Meyer, City Administrator Aaron Kramer, Police Lieutenant Terry Sprosty

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Pintz SECOND: Thein VOTE: 4-0

3. APPROVAL - Minutes of the April 9th 2013 meeting

ACTION: To approve MOTION: Thein SECOND: Kozelka VOTE: 4-0

Without objection, the agenda was moved:

6. DISCUSSION AND ACTION – Request from Mike Valley (Valley Fish and Cheese) for a Loading/Unloading Zone in the 100 block of West Iowa, south side of the street

The request is for an unloading/loading zone adjacent to the business, on the south side of West Iowa Street, from the driveway to Lori Knapp to the intersection with Beaumont Road. On April 9th, the Committee sent the request to the Public Works and Police Department, which are both recommending the request not be granted. Valley addressed the Committee on the hardships his business would face if no unloading zone was granted. City staff expressed concerns about the potential safety risks if the unloading zone were approved. ACTION: To recommend the Council approve a 20-minute unloading zone adjacent to Valley Fish and Cheese in the 100 block of West Iowa, pending staff requesting an opinion from the Wisconsin DOT on their acceptance of the proposal MOTION: Pintz SECOND: Kozelka VOTE: 4-0

4. DISCUSSION AND ACTION – Street light installation in the 400 block of S. Ohio (request by Evelyn Shulka)

A memo from Terry Meyer, including a cost estimate of roughly \$1,000 from Alliant Energy, was included in the packet. ACTION: To respectfully deny the request of Evelyn Shulka for a street light to be installed in the 400 block of South Ohio MOTION: Pintz SECOND: Jones VOTE: 4-0

5. DISCUSSION AND ACTION - e3 Energy/ lighting upgrade proposal for the wastewater facility

A memo from Terry Meyer was included in the packet, which outlined the immediate costs and potential short-term savings. ACTION: To recommend the Council approve the e3 Energy/ lighting upgrade proposal for the wastewater facility MOTION: Thein SECOND: Jones VOTE: 4-0

7. DISCUSSION AND ACTION – Request from Starks Sports Shop to use several parking spaces adjacent to the Prairie Street Fire Station

On April 9th, the Committee sent the request to the Public Works and Police Department, which are both recommending the request be granted. Pintz said he felt the City should be discussing the option of charging rent for the use of public parks in relation to this request, and other similar usages. Staff was not recommending a lease fee requirement at this time. ACTION: To approve the request from Starks Sports Shop to use several parking spaces adjacent to the

Prairie Street Fire Station, contingent on Starks Sports Shop agreeing to pay a \$50 monthly lease fee MOTION: Pintz SECOND: Thein VOTE: 3-1 (Jones opposed)

8. DISCUSSION AND ACTION - Review Preliminary Plans and Cost Estimate for TID No. 5 Infrastructure Projects and Authorize Proceeding With Final Design

Kurt and Matt Muchow (Vierbicher) were present to review the preliminary plans and cost estimates for the project. Brian Edwards addressed the Committee and asked that they consider extending sanitary sewer and water from the ends of Julia and Stephanie Circles to his property, at his cost, but the Committee was not agreeable to the request. Vierbicher noted the initial cost estimates come in roughly \$50,000 above the amount the City has borrowed for the project, but that adjustments could be made if the final bids came in over the borrowed amount (\$3.85 million). Discussion was also held on whether the City should include the upgrade of Brunson Street from 17th to 22nd Streets as part of the project. ACTION: To approve the preliminary plans and cost estimates, and direct Vierbicher to develop plans for the possible addition of improving Brunson Street, from 17th to 22nd Streets, and bring the final plans to the Public Works Committee at a future date MOTION: Pintz SECOND: Kozelka VOTE: 4-0

9. ADJOURN to 524 E Blackhawk Ave (State Farm Insurance) (7:16 PM)

ACTION: To adjourn to 524 East Blackhawk Avenue, and re-convene within five minutes MOTION: Kozelka SECOND: Pintz VOTE: 4-0

10. RECONVENE (7:21 PM)

ACTION: To reconvene MOTION: Kozelka SECOND: Thein VOTE: 4-0

11. DISCUSSION AND ACTION – Request from State Farm Insurance and CarQuest for additional on-street parking after the completion of the Marquette Road Project

Becky and Gordie Hackett (CarQuest) and Dean Achenbach (State Farm Insurance) discussed their concerns about on-street parking and parking lot access with the Committee. Members toured the CarQuest parking lot. Considerable discussion was held. The Hacketts were asking for two curb cuts; city staff recommended against the two cuts and advocated for one based on safety concerns. Staff was also proposing the Ohio Street curb cut be removed. ACTION: To permit two (2) 30-foot curb cuts in front of the CarQuest building after the Marquette Road project is complete MOTION: Kozelka SECOND: Thein VOTE: 3-1 (Pintz opposed) ACTION: To close the Ohio Street curb cut adjacent to the CarQuest building, once the Marquette Road project is complete MOTION: Pintz SECOND: Kozelka VOTE: 4-0 ACTION: To permit four on-street parking spots adjacent to 524 East Blackhawk Avenue (State Farm Insurance) MOTION: Thein SECOND: Kozelka VOTE: 4-0

12. ADJOURNMENT (8:14 PM)

MOTION: Thein SECOND: Kozelka VOTE: 4-0

Submitted by City Administrator Aaron Kramer