

## **Minutes of the Finance Committee (May 7th 2013)**

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday May 7th at 6:15 PM in Conference Room #2 of City Hall. Chairperson Mark Thein called the meeting to order.

### **1. Call to order/Roll Call**

PRESENT – Mark Thein (Chairperson), Kyle Kozelka, Ken Fleshner, Nate Gilberts, Judeen Ames

ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Police Sergeant Kyle Teynor

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Ames SECOND: Kozelka VOTE: 5-0

### **3. APPROVAL – Minutes of the April 9th 2013 meeting**

ACTION: To approve MOTION: Ames SECOND: Kozelka VOTE: 5-0

### **4. DISCUSSION AND ACTION – Claims**

ACTION: To approve MOTION: Ames SECOND: Gilberts VOTE: 5-0

Without objection, the agenda was moved:

### **6. DISCUSSION AND ACTION - Purchase of All Traffic Solutions Speed Board (Police)**

A memo from Sergeant Teynor was included in the packet, outlining the rationale behind the purchase and the source of the funds. Teynor outlined three options, and asked the Committee for direction on which option to pursue. Discussion was held on each option, as well as the features of the speed board, which will provide data on vehicular speeds. ACTION: To direct Teynor to continue negotiating with the company selling the speed board, with a preference for one of the three options, and report back to the Committee MOTION: Fleshner SECOND: Gilberts VOTE: 5-0

### **5. DISCUSSION AND ACTION – Disbursement of funds from inactive account**

Staff has recently discovered an inactive fund containing \$15,387.50, which were funds paid to the City in 1989 by a developer to compensate for not providing the required green space and park space in a subdivision. A proposed procedure to expend the funds was reviewed. ACTION: To recommend that the Council direct Park and Rec Director Mike Ulrich to develop a number of possible expenditures for the funds, and present them to the City Administrator, then take the list to the Park Board for that body to make a recommendation to the Common Council MOTION: Ames SECOND: Thein VOTE: 4-0-1 (Gilberts abstained)

### **7. DISCUSSION AND ACTION – Relocation of a Portion of the Carquest Building on Marquette Road to the Street Department and Waiving of Bid Process**

Staff is proposing to save the metal portion of the Carquest building on Marquette Road and move it to the Street Department for Public Works use with the long-term plan to tear down the Moore Building on St. Feriolo Island. Due to the short time frame to move the building and the uncertainty that there are enough local options to request bids from, staff recommends waiving the bid requirements and awarding the contract to move the building to Heritage Movers (Mt. Hope, WI) for \$9,800. A memo outlining the costs was included in the packet. ACTION: To recommend the Council approve the contract with Heritage Movers, for \$9,800, to move the building to the Street Department, and waive the bid requirements MOTION: Thein SECOND: Kozelka VOTE: 5-0

**8. DISCUSSION AND ACTION – Resolution 2013-19 (RESOLUTION AWARDING THE SALE OF APPROXIMATELY \$3,850,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013)**

These bonds will finance the 22nd Street project. ACTION: To recommend the Council approve the low bid from Bankers' Bank and Peoples' State Bank, at a 0.792 percent interest rate on the bonds MOTION: Ames SECOND: Thein VOTE: 5-0

**9. ADJOURNMENT (6:55 PM)**

MOTION: Ames SECOND: Gilberts VOTE: 5-0

Submitted by City Administrator Aaron Kramer