

Minutes of the Board of Public Works (April 9th 2013)

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Tuesday April 9th 2013 at 5:30 PM in the Council Chambers of City Hall. Chairman Kyle Kozelka called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kyle Kozelka (Chairman), Karen Solomon, Jean Titlbach ABSENT – Mike Jones, Ron Leys

CITY STAFF ALSO PRESENT – Mayor Dave Hemmer, Co-Public Works Manager Larry Gates, Co-Public Works Manager Terry Meyer, City Administrator Aaron Kramer

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Titlbach VOTE: 3-0

3. APPROVAL - Minutes of the April 1st 2013 meeting

MOTION: Solomon SECOND: Kozelka VOTE: 3-0

4. DISCUSSION AND ACTION – Request from Mike Valley (Valley Fish and Cheese) for a No-Parking Zone

The City Administrator said the request is actually for a loading-unloading zone on Highway 18 just east of the business from the driveway to Lori Knapp to the intersection with Beaumont Road. Staff recommends sending the request to the Public Works and Police Departments to analyze and report back to the Committee. ACTION: To direct the Public Works and Police Departments to analyze the request and report back to the Committee MOTION: Kozelka SECOND: Solomon VOTE: 3-0

5. DISCUSSION AND ACTION – Request from Starks Sports Shop to use several parking spaces adjacent to the Prairie Street Fire Station

A letter and map is included in the packet. Staff recommends sending the request to the Public Works and Police Departments to analyze and report back to the Committee. ACTION: To direct the Public Works and Police Departments to analyze the request and report back to the Committee MOTION: Solomon SECOND: Kozelka VOTE: 3-0

6. UPDATE – Water Leak Survey

The Water Department advertised for quotes on the performance of a water leak survey on the water distribution system. The proposal was to have a sound survey on all hydrants and correlate with accessible line valves to locate all leaks and mark in the field, submit report with diagrams of all leaks found and recommendations/observations where appropriate. The City of Prairie du Chien has 55.6 miles of metallic piping which needs to have a leak survey perform upon. There are 318 fire hydrants and 590 main valves in the water system. The City received 4 quotes from responsive companies. The low quote was from Municipal Management Corp. from Madrid, Iowa for the amount of \$3,395.00. This certain company has performed a water leak survey for the City in past years and is highly recommended. This bid is below the threshold needed for Committee action, and the bid has been awarded so work can begin.

7. DISCUSSION AND ACTION – 22nd Street Subdivision Layout

A design for the subdivision based on the April 1st Committee meeting was presented. Kurt Muchow (Vierbicher) discussed the proposed lot layout with the Committee. Discussion was held on the proposal, as well as possible covenants and guidelines. ACTION: To recommend the Council approve the proposed layout of the lots, with Lot 36 (far northeast corner) being dedicated for park or green space MOTION: Titlbach SECOND: Solomon VOTE: 3-0

8. DISCUSSION AND ACTION – Public Informational Meeting on 22nd Street Project (April 18th)

An update on the April 18th Public Informational meeting will be provided. The meeting will be held from 6:30 to 7:30 PM that night. No formal action was taken.

9. ADJOURNMENT (6:25 PM)

MOTION: Solomon SECOND: Titlbach VOTE: 3-0

Submitted by City Administrator Aaron Kramer