

## **Minutes of the Finance Committee (April 9th 2013)**

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday April 9<sup>th</sup> 2013 at 6:40 PM in Conference Room #2 of City Hall. Chairperson Kathleen Hein called the meeting to order.

### **1. Call to order/Roll Call**

PRESENT – Kathleen Hein (Chairperson), Linda Munson, Mark Thein, Frank Pintz, Judeen Ames

ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Ames SECOND: Munson VOTE: 5-0

### **3. APPROVAL – Minutes of the March 19th 2013 meeting**

MOTION: Munson SECOND: Pintz VOTE: 5-0

### **4. DISCUSSION AND ACTION – Claims**

ACTION: To approve the claims MOTION: Munson SECOND: Ames VOTE: 5-0

### **5. FINANCE - Professional Services Agreement with MSA to perform traffic counts for the nine at-grade rail crossings. Information is necessary to maintain quiet zone status**

A memo from City Planner Frable was included in the packet. The cost for the traffic counts (\$6,300) would be divided between the City's TIF Districts (\$1,260) and the Contingency Fund (\$5,040). ACTION: To approve the Professional Services Agreement with MSA to perform traffic counts for the nine at-grade rail crossings MOTION: Pintz SECOND: Munson VOTE: 5-0

### **6. DISCUSSION AND ACTION – Approval of Bids for Bituminous Paving, Concrete and Seal Coating**

ACTION: To approve the following bids: Bituminous Paving (Iverson Construction), Seal Coating (Fahrner Asphalt) and Curb and Gutter and Sidewalk Replacement (JT Concrete) MOTION: Pintz SECOND: Thein VOTE: 5-0

### **7. DISCUSSION AND ACTION – Resolution 2013-12 (ESTABLISHING AN EQUIPMENT REPLACEMENT AND INFRASTRUCTURE FUND AND DESIGNATING FUTURE BUDGET SURPLUSES)**

This resolution outlines a series of policies and new finance and budget goals, including a plan to address the unfunded Compensated Absences (retirement and termination payouts) liability, and investment of any future budget surpluses in an Equipment Replacement and Infrastructure Fund. ACTION: To approve Resolution 2013-12 MOTION: Munson SECOND: Pintz VOTE: 5-0

### **8. ADJOURNMENT (6:50 PM)**

MOTION: Pintz SECOND: Thein VOTE: 5-0

Submitted by City Administrator Aaron Kramer