

### **Minutes of the Personnel Committee – March 19<sup>th</sup> 2013**

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Tuesday March 19<sup>th</sup> 2013 at 6:40 PM in Conference Room #2 of City Hall.

Chairperson Linda Munson called the meeting to order.

#### **1. Call to order/Roll Call**

PRESENT – Linda Munson (Chairperson), Judeen Ames, Karen Solomon ABSENT – Kathleen Hein, Kyle Kozelka

ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer,

#### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Solomon SECOND: Ames VOTE: 3-0

#### **3. APPROVAL – Minutes of previous meetings**

ACTION: To approve the minutes of the December 12<sup>th</sup> 2012 meeting and the March 13<sup>th</sup> 2013 (Ethics Committee) meeting MOTION: Solomon SECOND: Ames VOTE: 3-0

#### **4. DISCUSSION AND ACTION – Approval of transfer of liquor licenses**

This will approve the application of the Class B Liquor License and Class B Fermented Malt Beverage for Hallberg Enterprise, LLC d/b/a Bob's Bar. If approved, the previous owners of the license will surrender the existing license. If approved, this will go to the Council for action later this evening. ACTION: To recommend the Council approve the transfer of the licenses to Hallberg Enterprises, LLC MOTION: Ames SECOND: Solomon VOTE: 3-0

#### **5. DISCUSSION AND ACTION – Ordinance 2013-11 (REPEALING AND RE-CREATING CHAPTER 22.19 (5) (EMPLOYEE BENEFITS – HEALTH REIMBURSEMENT ACCOUNT) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)**

This Ordinance will make some changes to the current Health Reimbursement Account regulations to address hirings and employee status changes during a calendar year. If approved, this item will be acted on by the Council later tonight. ACTION: To recommend the Council approve Ordinance 2013-11 MOTION: Solomon SECOND: Munson VOTE: 3-0

#### **6. ADJOURNMENT (6:47 PM)**

MOTION: Solomon SECOND: Ames VOTE: 3-0

Submitted by City Administrator Aaron Kramer