

Minutes of the Board of Airport Commissioners (February 19th 2013)

A meeting of the Board of Airport Commissioners of the City of Prairie du Chien, Wisconsin was held on Tuesday February 19th 2013 at 5:00 PM at the Prairie du Chien Airport. Chairman Bill Adamany called the meeting to order.

1. Call to order/Roll Call

PRESENT – Bill Adamany (Chairperson), Ken Fleshner Jr., Ron Falch, Mike Hager, Terry Kendall

ABSENT – Roger Dyer ALSO PRESENT – Airport Manager Rich Yeomans, City Administrator Aaron Kramer, Mayor Dave Hemmer, Howard Davis (Bureau of Aeronautics)

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Kendall SECOND: Hager VOTE: 5-0

3. APPROVAL – Minutes of the March 13th 2012 meeting

ACTION: To approve MOTION: Hager SECOND: Kendall VOTE: 5-0

4. DISCUSSION AND ACTION - Mike Gabor (Bureau of Aeronautics)

Last year, the Commission recommended, and the Council approved, setting the building of the parallel taxiway at the south end of Rwy. 14/32 as the top Capital improvement. Gabor, who was unable to attend due to an illness, had emailed the City Administrator that he would like to discuss this priority as well as others, including the possible construction of an improved terminal. A copy of the Airport's 6-year Statement of Project Intentions, approved at the March 20th 2012 Council meeting, is included in the packet. The City Administrator had discussed the issue with Gabor earlier in the day, and said the Statement of Project Intentions could be realigned and submitted to the Council for re-consideration. ACTION: To amend the Statement of Project Intentions to read as follows – Rehabilitate and expand terminal building with storage facility (Fiscal Year 2015 - \$500,000); Purchase snow removal and lawn maintenance equipment (FY 2017 - \$157,895); Construction of a partial parallel taxiway (FY 2017 - \$1.15 million); and construct perimeter fence (FY 2017 - \$500,000) MOTION: Falch SECOND: Kendall VOTE: 5-0

5. DISCUSSION AND ACTION - Howard Davis (Airport Compliance Manager - Wisconsin Department of Transportation | Bureau of Aeronautics)

Davis has replaced Megan Stritchko, who completed a compliance review of Prairie du Chien Airport in April 2012. The purpose of his visit is to review the progress on a previously identified compliance issues - the use of hangars for non-aeronautical storage. Included in the packet was the following:

- A. An email, dated February 27th 2012, from the City Administrator to Ms. Stritchko addressing several of her concerns involving the Prairie du Chien Airport and its leases
- B. A letter, dated April 6th 2012, from Ms. Stritchko regarding the Airport's compliance review

Davis said he felt that the airport was in compliance as long as the hangars were used primarily for aeronautical storage. Some non-aeronautical storage would be permitted as long as it was not the primary use of a hangar. He also suggested the City consider a special land use zoning ordinance for the airport and surrounding area, and would forward a draft ordinance to the City Administrator to review. No formal action was taken.

6. ADJOURNMENT (5:40 PM)

MOTION: Falch SECOND: Hager VOTE: 5-0

Submitted by City Administrator Aaron Kramer