

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **FINANCE COMMITTEE** of the City of Prairie du Chien will meet on **Tuesday February 5th 2013 at 6:00 P.M.** in Conference Room #2 of City Hall

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested.

MEETING NOTICE – FINANCE COMMITTEE

Tuesday February 5th 2013 – 6:00 P.M. – Conference Room #2 – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call

2. Certification of the open meeting law agenda requirements and approval of the agenda

3. APPROVAL – Minutes of the January 22nd 2013 meeting

4. DISCUSSION AND ACTION – Claims

5. DISCUSSION AND ACTION – Fees and Rebates involving Vierbicher Associates

At the last Finance Committee meeting, Alderman Pintz requested more information on the fees charged and rebates provided to the City by Vierbicher Associates for work done in 2012. Kurt Muchow (Vierbicher) will be present to discuss this issue.

6. DISCUSSION AND ACTION – Room Tax

At its November 5th 2012 meeting, the Committee made the following motion - To direct the City Administrator to review the state statutes on the room tax and present a report to the Finance Committee on alternative options for disbursing the funds. A memo outlining some possible changes is included in the packet, as well as the following attachments (from the Wisconsin Hotel and Lodging Association):

A. Room Tax – The Law in Wisconsin – A Basic Primer

B. Wisconsin Room Tax Statute

C. Room Tax Revenue – Examples of Proper and Improper Use

7. ADJOURNMENT

Aaron Kramer, City Administrator