

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday February 5th 2013 at 7:00 P.M.** in the Council Chambers of City Hall

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

MEETING NOTICE – COMMON COUNCIL

Tuesday February 5th 2013 – 7:00 P.M. – Council Chambers – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

- * Call to order/Roll Call.
- * Certification of the open meeting law agenda requirements and approval of the agenda
- * Pledge of Allegiance

I. PUBLIC HEARINGS AND PRESENTATIONS

A. PRESENTATION – Code Red System

Julie Cipra and Roger Martin will be present to discuss and answer questions about the new CodeRED Weather Warning system. This is a unique service that automatically notifies citizens in the path of severe weather just moments after a warning has been issued by the National Weather Service, as well as other community-related notifications and emergencies.

B. DISCUSSION AND ACTION – Resolution 2013-1 (ENCOURAGING THE UNITED STATES FISH AND WILDLIFE SERVICE TO RE-LOCATE THEIR ADMINISTRATIVE OFFICES TO THE CITY OF PRAIRIE DU CHIEN)

City staff has been meeting with the U.S. Fish and Wildlife Service for the past several months, as they explore a number of options for the possible re-location of their offices currently located between Marquette and McGregor, Iowa. This resolution would officially put the Council on record as supporting the possible re-location to Prairie du Chien.

II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – January 22nd 2013
- B. FINANCE COMMITTEE – January 22nd 2013
- C. BOARD OF ZONING APPEALS – November 1st 2012
- D. POLICE AND FIRE COMMISSION – December 19th 2012
- E. PROTECTION AND HEALTH COMMITTEE – September 6th 2012
- F. PLAN COMMISSION/PUBLIC WORKS COMMITTEE – December 17th 2012
- G. PUBLIC WORKS COMMITTEE – December 17th 2012
- H. LARIVIERE PARK BOARD – November 15th 2012
- I. LARIVIERE PARK BOARD – April 11th 2012
- J. PARK BOARD – December 19th 2012
- K. POLICE DEPARTMENT – Chief's Annual Report and Fourth Quarter 2012 Report
- L. FIRE DEPARTMENT – Chief's Annual Report
- M. OPERATORS LICENSES (if any)

III. ITEMS REMOVED FROM CONSENT AGENDA

IV. CITY ADMININSTRATOR'S REPORT

V. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(Please limit comments to no more than three minutes)

VI. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. PROTECTION AND HEALTH - Recycling Education programming

At the Committee meeting, staff discussed and reviewed the proposed educational material that will be purchased to promote the City Recycling program, as well as the idea of an Environmental Awareness Day at Hoffman Hall later this spring. A memo from Terry Meyer is included in the packet. The Committee recommended the expenditure of \$250 for educational materials.

C. PUBLIC WORKS – Disposing of the old aerial fire truck

The Fire Chief reviewed the options with the Committee last week. The Committee motion was to recommend the Council approve selling the old aerial fire truck to the high bidder from WisconsinSurplus.com, and have the Council reconsider its earlier motion earmarking the fund for the payment of the bonds for the new aerial truck and, instead, using the funds for purchasing of equipment for the fire department.

D. PUBLIC WORKS – Marquette Road Railroad Spur

This item was tabled at the January 22nd Council meeting. The packet contains the following emails: 1) Dan Kleinertz (DOT), which explains the DOT's position on why they are hesitant to spend money on the spur, 2) Katreen Abendroth (Vice President, Bennett Hardwoods) and Jim Eggers (Distribution Manager, Bennett Hardwoods), and 3) Randy Weeks (President, Design Homes). The Committee vote to make no formal recommendation to the Council, but to invite representatives from Bennett Hardwoods and Design Homes to the Council meeting and to request staff collect track usage data, schedule an inspection by the BNSF track master to determine the condition of the entire spur, collect potential and future spur usage information, and determine if the expenditure can be TIF-funded.

E. PUBLIC WORKS - Awarding of bid for new Public Works Department truck

The 2013 budget includes \$18,000 for the purchase of a truck for the Public Works Department. The lowest bid received earlier this month was \$20,335. The Committee motion was to reject the bids and approve the purchase of a used truck from Fastenal to not exceed the budgeted amount of \$18,000.

F. PUBLIC WORKS – Bids for Washington Park and Campion Boat Landing

The Campion project came in considerably under budget, while the Washington Street project came in over budget. Combining the two projects resulted in a shortfall of roughly \$9,000. Staff is recommending the shortfall can be covered by the use of additional boat launch funds, unless the projects come in under budget and then re-allocating the funds. Another option was to scale back on some of the work. A memo from City Planner Frable explaining how both projects can still be funded and completed this year is included in the packet. The Committee motion was to award the bid for the Campion Boat Landing (\$185,195) and the Washington Street Park project (\$264,400.70) to Rule Construction.

G. PUBLIC WORKS – Approval of Clean Sweep event for April 13th

The Committee motion was to approve the Clean Sweep event for April 13th.

H. PUBLIC WORKS – 2013 Public Works projects and goals

The Committee recommended letting the bids out for 2013 asphalt, concrete, sealcoating work and for the Overview and Glenn Street reconstruction project (Work will begin in the spring).

I. PUBLIC WORKS - Approve letting out bids for 2013 water leak survey

The City had a 19 percent water loss rate in 2012, and is on pace to be around 21 percent this year, based on initial projections. The Committee motion was to approve letting out bids for 2013 water leak survey.

VII. OLD BUSINESS

VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Consolidating Polling Places to One Location

Staff is seeking Council input and direction on the option of consolidating all of the city's polling places in one location, with the two most likely options being City Hall or Hoffman Hall. A memo from City Clerk-Treasurer Elvert, outlining the pros and cons of a move to Hoffman Hall, is included in the packet.

B. DISCUSSION - Items for future agenda consideration or Committee assignment

C. ADJOURN into closed session

1. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Discussions related to negotiations with the Prairie du Chien Police Union
2. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Block 43 development
3. Under Wisconsin Statute 19.85 (1) (g) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved RE: Proposed closing of the Haydn Street Crossing
4. Under Wisconsin Statute 19.85 (1) (g) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Possible litigation

D. CONVENE into open session

E. ACTION from closed session

IX. ADJOURN

Aaron Kramer, City Administrator

NOTE: Please note the next regularly-scheduled Finance and Council meetings will be moved from Tuesday February 19th to Tuesday February 26th due to the Spring Primary Election.