

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **PUBLIC WORKS COMMITTEE** of the City of Prairie du Chien will meet on **Thursday January 31st 2013 at 6:30 PM** in the Conference Room #2 of City Hall.

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested.

MEETING NOTICE – PUBLIC WORKS COMMITTEE

Thursday January 31st 2013 – 6:30 PM – Conference Room #2 – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call

2. Certification of the open meeting law agenda requirements and approval of the agenda

3. APPROVAL - Minutes of the December 17th 2012 joint meeting with the Plan Commission and Minutes of the December 17th 2012 Regular Committee meeting

4. DISCUSSION AND ACTION – Disposing of the old aerial fire truck

The Fire Chief will be present to review the options. The truck needs to be disposed of due to the impending move from the Prairie Street Fire Station. A memo from the Chief explaining the scrap/salvage value of the truck is included in the packet, as well as the most recent bid results from WisconsinSurplus.com.

5. DISCUSSION AND ACTION - Disposal of surplus items

Staff would like to discuss the current process for disposing of surplus city property, and possible ways to improve or streamline the process. The current City Ordinance (Chapter 2.06 – Standing Committees) which governs disposal of city property is in the packet.

6. DISCUSSION AND ACTION – Marquette Road Railroad Spur

This item was tabled at the January 22nd Council meeting. While the businesses that use the spur would like to remain open after the Marquette Road project is done next year, an email from Dan Kleinertz (DOT) is included which explains the DOT's position on why they are hesitant to spend money on the spur.

7. DISCUSSION AND ACTION – Awarding of bid for new Public Works Department truck

The 2013 budget includes \$18,000 for the purchase of a truck for the Public Works Department. The lowest bid we received earlier this month was \$20,335. Staff has two options for the Committee to consider: 1) Approve the low bid and allocate money from contingency or some other account, or 2) Reject the bids and go with a used truck. A memo from Terry Meyer is included in the packet.

8. DISCUSSION AND ACTION – Bids for Washington Park and Campion Boat Landing

Staff will present the bids for the Washington Street Park and Campion Boat Landing and discuss the funding options. The Campion project came in considerably under budget, while the Washington Street project came in over budget. A memo from City Planner Frable explaining how both projects can still be funded and completed this year is in the packet.

9. DISCUSSION AND ACTION – Approval of Clean Sweep event for April 13th

A memo from Terry Meyer is included in the packet.

10. DISCUSSION AND ACTION – 2013 Public Works projects and goals

Staff is requesting approval to bid out the 2013 asphalt, concrete, sealcoating work (A memo is included in the packet) and the bids for the Overview and Glenn Street reconstruction project (Work will begin in the spring)

11. DISCUSSION AND ACTION - Approve letting out bids for 2013 water leak survey

A memo from Larry Gates, as well as the bid document, is included in the packet.

12. DISCUSSION AND ACTION - Review proposals for city weed spraying services

Staff will present the proposals to the Committee and seek approval for the 2013 contract award. One proposal is from New Image Landscaping and Outdoor Services (included in packet) and the other from Countrywide Sprayers (to be handed out at the meeting), who did the work in 2012.

13. DISCUSSION AND ACTION - Downtown snow removal procedures

Staff would like to review the snow removal procedures for the downtown area, in light on some concerns and complaints coming out of the last snowstorm.

14. ADJOURNMENT

Aaron Kramer, City Administrator