

Minutes of the Finance Committee (January 22nd 2013)

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday January 22nd at 6:30 PM in the Council Chambers of City Hall. Chairperson Kathleen Hein called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kathleen Hein (Chairperson), Linda Munson, Mark Thein, Frank Pintz, Judeen Ames
ALSO PRESENT – Mayor Dave Hemmer, Dale Klemme (Community Development Alternatives)

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Ames SECOND: Munson VOTE: 5-0

3. APPROVAL – Minutes of the January 8th 2013 meeting

ACTION: To approve MOTION: Pintz SECOND: Thein VOTE: 5-0

4. DISCUSSION AND ACTION – Claims

Discussion was held on the paying for advertising special events and the proper labeling of accounts. Pintz requested a summary or presentation on the 2012 expenses and rebate amount from Vierbicher Associates for work done for the City. ACTION: To approve the claims MOTION: Thein SECOND: Ames VOTE: 5-0

5. DISCUSSION AND ACTION – Professional Services Agreement with Community Development Alternatives (CDA)

This agreement will involve the implementation of the DNR grant dealing with the elevation of flood-prone properties. The administrative costs are funded through the grant. Klemme reviewed the proposal with the Committee. He said the City would be funding no more than \$60,000 in work without reimbursement from the grant. ACTION: To recommend approval of the Professional Services Agreement with Community Development Alternatives (CDA) MOTION: Pintz SECOND: Munson VOTE: 4-0-1 (Hein abstained)

6. ADJOURNMENT (6:52 PM)

MOTION: Hein SECOND: Ames VOTE: 5-0

Submitted by City Administrator Aaron Kramer