

**PRAIRIE DU CHIEN MEMORIAL LIBRARY BOARD OF TRUSTEES  
JANUARY 21, 2013 MEETING MINUTES**

The monthly meeting of the Prairie du Chien Memorial Library Board of Trustees was held on Monday, January 21, 2013 in the Wisconsin Room of the library. Vice President Kristine Henna called the meeting to order at 5:30 pm.

1. Roll Call. In attendance – Board trustees Linda Munson, Kristine Henna, Layne David, Drew Johnson (arrival at 5:40), Kersten Rocksvold and Library Director Nancy Ashmore. Absent were Mary Ann Stemper, Dan Davis and Debbie Mara. All had called in to say they were unable to attend. Also present was Peter Woodburn of Woodburn, Kyle and Company.
2. **Motion by** Linda Munson, **second by** Rocksvold to certify the open meeting law agenda requirements were met. **Roll Call Vote carried unanimously.**
3. **Motion by** Linda Munson, **second by** Layne David to approve the December 17, 2012 board minutes with a correction of amount of HRA contribution to \$1500 for 2012 as opposed to \$3000. **Motion carried.**
4. **Motion by** Kersten Rocksvold, **second by** Linda Munson to approve the monthly bills as presented. **Roll Call Vote carried unanimously.**
5. Peter Woodburn talked about the services his firm provides in visioning, planning, fundraising and organizations for which the services were provided. A short question and answer session followed.
6. Annual Report form just became available; no progress aside from production of statistics. Budget status – all funds allocated. Formal vote taken on 2012 transfer of \$5000 from Homme fund. **Motion by** Linda Munson, **second by** Kersten Rocksvold. **Roll Call Vote carried unanimously.** **Motion by** Linda Munson, **second by** Kristine Henna to approve 2013 1% raise for full-time employees in line with other full-time city staff. **Roll Call Vote carried unanimously.**
7. Library Director's Report.
  - Quarterly staff meeting held – discussion primarily about new website, upcoming programs and training.
  - Statistics up slightly for the year; new monthly statistic added for count of library visits.
  - Website still scheduled to go live January 28<sup>th</sup>.
  - Have received Kindle Fire for staff to practice with.
  - Received \$400 grant from 3M toward teen programming.
8. **Motion by** Drew Johnson, **second by** Kersten Rocksvold to adjourn at 6:37 pm. **Motion carried.** Our next board meeting will be held Monday, February 18 at 5:30 pm.

Respectfully submitted,  
Nancy Ashmore , Director