

## **Minutes of the Meeting of the Board of Public Works – December 17th 2012**

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Monday December 17th 2012 at 7:45 PM in the Council Chambers of City Hall. Chairman Kyle Kozelka called the meeting to order.

### **1. Call to order/Roll Call**

PRESENT – Kyle Kozelka (Chairman), Karen Solomon, Jean Titlbach, Ron Leys ABSENT – Mike Jones ALSO PRESENT – City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates, Mayor Dave Hemmer

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Solomon SECOND: Kozelka VOTE: 4-0

### **3. APPROVAL – Minutes of the November 13th 2012 meeting**

ACTION: To approve MOTION: Leys SECOND: Solomon VOTE: 4-0

### **4. DISCUSSION AND ACTION – Request to issue bid for ½-ton 2-wheel drive pick-up truck**

Funds for this project have been included in the 2013 budget. Gates and Meyer discussed the bid and answered questions from the Committee. ACTION: To approve issuing the bid for the ½-ton 2-wheel drive pick-up truck MOTION: Solomon SECOND: Leys VOTE: 4-0

### **5. DISCUSSION AND ACTION – Disposing of the old aerial fire truck**

Fire Chief Remz was present to review the options. The truck needs to be disposed of due to the impending move from the Prairie Street Fire Station. He said they have had no success in trying to sell the truck and recommended it be donated to Southwest Technical College, with the stipulation that we can use the truck in future if our current aerial unit is ever out service. ACTION: To recommend the old aerial truck be donated to Southwest Technical College, with the stipulation that we can use the truck in future if our current aerial unit is ever out service MOTION: Solomon SECOND: Kozelka VOTE: 4-0

### **6. DISCUSSION AND ACTION – Awarding of bid for Water Department Building**

Staff is seeking direction on what material will be used for the building itself. Construction is scheduled for the spring of 2013. Discussion was held on the bids. ACTION: To approve the bid of Top Notch Construction (Prairie du Chien) for \$249,235, with the building to be constructed with structurally-insulated panels MOTION: Leys SECOND: Kozelka VOTE: 4-0

### **7. ADJOURNMENT (8:10 PM)**

MOTION: Solomon SECOND: Kozelka VOTE: 4-0

Submitted by City Administrator Aaron Kramer