

Minutes of the Personnel, License & Insurance Committee – November 20th 2012

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Tuesday November 20th 2012 at 6:15 PM in Conference Room #2 of City Hall. Chairperson Linda Munson called the meeting to order.

1. Call to order/Roll Call

PRESENT – Linda Munson (Chairperson), Judeen Ames, Karen Solomon, Kyle Kozelka ABSENT – Kathleen Hein ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Ames SECOND: Solomon VOTE: 4-0

3. APPROVAL – Minutes of the October 25th 2012 meeting

ACTION: To approve MOTION: Kozelka SECOND: Ames VOTE: 4-0

4. DISCUSSION AND ACTION – Possible changes to the City's insurance program

Staff is recommending the addition of data compromise coverage, a change in the provider for property insurance and an increase in the umbrella coverage. ACTION: To add data compromise coverage (\$677) to the insurance policy, switch the provider for the property insurance from the State Property Insurance Fund to TriCor Insurance, and increase the umbrella coverage from \$4 million to \$5 million (an additional \$707) MOTION: Kozelka SECOND: Ames VOTE: 4-0

5. DISCUSSION AND ACTION – Scheduling review of City Administrator and 2013 merit-based salary adjustments

The Committee tentatively scheduled the meeting for Tuesday December 11th at 5:30 PM.

6. ADJOURNMENT (6:28 PM)

MOTION: Ames SECOND: Solomon VOTE: 4-0

Submitted by City Administrator Aaron Kramer