

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

Phone: (608) 326-6406 Fax: (608) 326-8182

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday November 20th 2012 at 7:00 P.M.** in the Council Chambers of City Hall

* * *

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

MEETING NOTICE – COMMON COUNCIL

Tuesday November 20th 2012 – 7:00 P.M. – Council Chambers – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

- * **Call to order/Roll Call.**
- * **Certification of the open meeting law agenda requirements and approval of the agenda**
- * **Pledge of Allegiance**

I. PUBLIC HEARINGS AND PRESENTATIONS

A. UPDATE – Update on Campion Boat Landing and Washington Street Park updates (NOTE: Staff will provide an update on the bid schedule and review the funding sources for both projects, which are scheduled for 2013.)

II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – November 7th 2012
- B. FINANCE COMMITTEE – November 5th 2012
- C. FINANCE COMMITTEE – November 12th 2012
- D. PUBLIC WORKS COMMITTEE – October 22nd 2012
- E. NORTHERN ENGRAVING COMMITTEE – October 18th 2012
- F. PLAN COMMISSION – September 17th 2012
- G. PARK BOARD – September 12th 2012
- H. PERSONNEL COMMITTEE – October 25th 2012
- I. FIRE CHIEF’S REPORT – October 2012
- J. OPERATORS LICENSES

III. ITEMS REMOVED FROM CONSENT AGENDA

IV. CITY ADMININSTRATOR’S REPORT

V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(Please limit comments to no more than three minutes)

VI. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. PERSONNEL - Possible changes to the City’s insurance program (NOTE: Staff is recommending the addition of data

C. FINANCE – Proposed 2013 Budget (NOTE: The proposed 2013 budget will be presented to the Council, with a public hearing and approval set for December 4th.)

D. FINANCE - Construction of Shelter/Concession Stand at Cecil Smith Park (NOTE: The Park Board, in September, and the Public Works Committee, in October, recommended moving forward with the construction of a new shelter/concession stand/storage facility, with handicap-accessible bathrooms, for the Park. The Finance Committee has approved allocating \$10,000 from 2012 contingency funds to purchase the raw materials for the project, while the Little League could possibly contribute up to \$10,000 more and would provide volunteer labor and other in-kind donations.)

1. Resolution 2012-51 (ASSIGNING A PORTION OF THE 2012 FUND BALANCE)

E. FINANCE - Assessment Services for 2013-2017 (NOTE: The City received two RFP's for assessment services. Staff is recommending the contract be awarded to Accurate Appraisals (Menasha, WI).)

F. PUBLIC WORKS - Request from Pattison Sand to pave a portion of Rice Street (NOTE: Pattison Sand is requesting permission to pave a portion of Rice Street west of the Highway 18 bypass for the sand unloading operation. The Council on November 7th approved the paving of a portion of Taylor Street for the same purpose, with the stipulations that the city is not responsible for maintenance, Pattison would remove the pavement if the operations cease, and that an access easement between all of the parties be executed. Both streets are platted, but not constructed.)

G. PUBLIC WORKS - Community Sensitive Design (CSD) proposals for the Marquette Road Project (NOTE: This is the final presentation and discussion of the amenities, landscaping and other related visual items related to the project, including what the look of the roundabouts is being proposed.)

H. PUBLIC WORKS - Marquette Road Water and Sewer Preliminary Plans (NOTE: Cost estimates and a description of the project are included in the packet. Due to the size of the plans themselves, they can be viewed at City Hall or be emailed if requested.)

I. PUBLIC WORKS - Marquette Road Detour Plans (NOTE: A detour route plan for the Marquette Road project will be presented and reviewed.)

VII. OLD BUSINESS

VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION - Dry Cleaner Environmental Response Fund Program (NOTE: A memo outlining the City's future role in the cleanup of the Blackhawk Drycleaners site is included in the packet.)

B. DISCUSSION AND ACTION - Review and action on contract with Ayres Associates to perform Phase 1 Environmental Site Assessments on parcels 1399, 1400, 1401, 1402, 1407-0002, 1407-0004, 1407-0006 (NOTE: These parcels constitute the Block 43 development on Marquette Road.)

C. DISCUSSION - Items for future agenda consideration or Committee assignment

IX. ADJOURN

Aaron Kramer, City Administrator