

# CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Wednesday November 7th 2012 at 7:00 P.M.** in the Council Chambers of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested

## **MEETING NOTICE – COMMON COUNCIL (Amended)** **Wednesday November 7<sup>th</sup> 2012 – 7:00 P.M. – Council Chambers – City Hall**

### **ITEMS TO BE DISCUSSED AND ACTED UPON:**

- \* **Call to order/Roll Call.**
- \* **Certification of the open meeting law agenda requirements and approval of the agenda**
- \* **Pledge of Allegiance**

### **I. PUBLIC HEARINGS AND PRESENTATIONS**

A. PRESENTATION – Rebecca Eby, Executive Director, PDRI

B. DISCUSSION AND ACTION – Resolution 2012-44 (DECLARING MARCH 6TH 2013 AS SARAH KNOX TAYLOR DAY IN THE CITY OF PRAIRIE DU CHIEN) (NOTE: This resolution is being presented at the request of the Mayor on behalf of James Cashman, who is writing a biography of Sarah Knox Taylor.)

C. DISCUSSION AND ACTION – Resolution 2012-45 (DECLARING THE MONTH OF NOVEMBER AS ALZHEIMER'S DISEASE AWARENESS MONTH IN THE CITY OF PRAIRIE DU CHIEN) (NOTE: This resolution is being presented at the request of the Mayor and the Regional Aging and Disability Resource Center.)

D. DISCUSSION AND ACTION – Resolution 2012-46 (REQUESTING RESTORATION OF STATE SHARED FUNDING) (NOTE: This resolution, as well as the next four, were adopted by city and village officials at the League of Wisconsin Municipalities' 114th Annual Conference in Lake Delton. Municipal officials are being urged to adopt these resolutions locally and to send copies of the approved resolutions to our legislators.)

E. DISCUSSION AND ACTION – Resolution 2012-47 (ENSURING MUNICIPALITIES RECEIVE TIMELY AND RELIABLE FINANCIAL INFORMATION FROM THE STATE)

F. DISCUSSION AND ACTION – Resolution 2012-48 (REQUESTING THE STATE TREAT ALL MUNICIPAL EMPLOYEES THE SAME WITH RESPECT TO WISCONSIN RETIREMENT SYSTEM CONTRIBUTIONS)

G. DISCUSSION AND ACTION – Resolution 2012-49 (REQUESTING PRESERVATION OF TAX EXEMPT FINANCING)

H. DISCUSSION AND ACTION – Resolution 2012-50 (REQUESTING PRESERVATION OF MUNICIPAL UTILITY PILOTS)

## **II. CONSENT AGENDA**

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – October 16<sup>th</sup> 2012
- B. FINANCE COMMITTEE – October 16<sup>th</sup> 2012
- C. PUBLIC WORKS COMMITTEE – September 4<sup>th</sup> 2012
- D. BOARD OF ZONING APPEALS – October 10<sup>th</sup> 2012
- E. PERSONNEL (ETHICS) COMMITTEE – September 20<sup>th</sup> 2012
- F. NORTHERN ENGRAVING COMMITTEE – August 14<sup>th</sup> 2012
- G. OPERATORS LICENSES
- H. FIRE CHIEF’S REPORT – Monthly (September) and Quarterly (July-September)
- I. AIRPORT LEASE TRANSFER - Hangar D-3 from John & Lois Cummuta Family Trust to Falyer Corporation Inc.
- J. PRAIRIE DU CHIEN CHAMBER OF COMMERCE HOLIDAY PARADE – To be held Friday December 7<sup>th</sup> at 5:30 PM, beginning on St. Feriole Island

## **III. ITEMS REMOVED FROM CONSENT AGENDA**

## **IV. CITY ADMININSTRATOR’S REPORT**

## **V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT**

(Please limit comments to no more than three minutes)

## **VI. COMMITTEE REPORTS AND ACTIONS**

A. FINANCE – Claims

B. FINANCE - Wisconsin DOT Seat Belt Enforcement Grant (NOTE: A memo in the packet for Sergeant Teynor outlines the specifics of the grant. Staff would recommend approval.)

C. FINANCE - LED Lights on City Hall (NOTE: PDRI is trying to decorate the rooflines of downtown businesses for the Christmas season. The cost to do City Hall is estimated at \$300, with the funds to come from the Contingency Fund if approved by the Finance Committee and Council.)

D. FINANCE/PUBLIC WORKS/PARK BOARD - Construction of Shelter/Concession Stand at Cecil Smith Park (NOTE: The Park Board, in September, and the Public Works Committee, in October, recommended moving forward with the construction of a new shelter/concession stand/storage facility for the Park. The Finance Committee is being asked to approve expending up to \$10,000 from 2012 contingency funds to purchase the raw materials for the project, while the Little League could possibly contribute up to \$10,000 more and would provide volunteer labor and other in-kind donations.)

E. FINANCE – Room Tax Update (NOTE: For the first time in recent memory, all lodging establishments are current with their room tax obligations, and the 2012 collections appear to be on pace for a record number. The City Administrator will provide a more detailed report at the meeting.)

F. FINANCE - Health Insurance Contribution Rate for 2013 (NOTE: Pursuant to Chapter 22.19 (7) of the Municipal Code, the Finance Committee must set the rate of contribution to the health insurance premium by the employees of the City, unless otherwise provided by collective bargaining agreement or amendment to this ordinance. The current contribution rate is 11 percent. The City Administrator has recommended an increase to 13 percent. The Personnel Committee made a recommendation at its October 25th meeting to go to 15 percent.)

G. PUBLIC WORKS - Variance for Curb Cut (NOTE: This request, for the Adamany Spec Building on Vena Court, would allow for the construction of a 60-foot curb cut opening to service the building. The current maximum is 30 feet. The additional footage is needed for larger truck traffic.)

H. PUBLIC WORKS - Winter Maintenance of the Multi-Use Path on the Highway 18 Bypass (NOTE: There was some discussion last winter on the winter maintenance of the bypass multi-use path. Staff is seeking input on whether or not the path should be plowed this winter.)

## **VII. OLD BUSINESS**

### **VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. DISCUSSION AND ACTION – Request from Pattison Sand Company to pave a portion of Taylor Street (NOTE: Pattison Sand Company is seeking permission to pave a section of Taylor Street, which is a platted street, east of the Highway 18 bypass. They are not seeking any city funding for this project.)

*B. DISCUSSION AND ACTION - Contract amendment #5 between the City and MSA regarding the Marquette Road Project*

C. DISCUSSION - Items for future agenda consideration or Committee assignment

#### D. ADJOURN to CLOSED SESSION

1. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Acquisition and sale of property
2. Under Wisconsin Statute 19.85 (1) (g) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Possible litigation

E. CONVENE into open session

F. ACTION from the closed session

## **IX. ADJOURN**

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Aaron Kramer, City Administrator

NOTE: Amended item in *italics*