

CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **FINANCE COMMITTEE** of the City of Prairie du Chien will meet on **Monday November 5th 2012 at 7:00 P.M.** in Conference Room #2 of City Hall

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested.

MEETING NOTICE – FINANCE COMMITTEE

Monday November 5th 2012 – 7:00 P.M. – Conference Room #2 – City Hall

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. APPROVAL – Minutes of the October 16th 2012 meeting
4. DISCUSSION AND ACTION – Claims
5. DISCUSSION AND ACTION – Wisconsin DOT Seat Belt Enforcement Grant (NOTE: A memo in the packet for Sergeant Teynor outlines the specifics of the grant. Staff would recommend approval.)
6. DISCUSSION AND ACTION – LED Lights on City Hall (NOTE: PDRI is trying to decorate the rooflines of downtown businesses for the Christmas season. The cost to do City Hall is estimated at \$300, with the funds to come from the Contingency Fund if approved by the Finance Committee and Council.)
7. DISCUSSION AND ACTION – Health Insurance Contribution Rate for 2013 (NOTE: Pursuant to Chapter 22.19 (7) of the Municipal Code, the Finance Committee must set the rate of contribution to the health insurance premium by the employees of the City, unless otherwise provided by collective bargaining agreement or amendment to this ordinance. The current contribution rate is 11 percent. The City Administrator has recommended an increase to 13 percent. The Personnel Committee made a recommendation at its October 25th meeting to go to 15 percent.)
8. DISCUSSION AND ACTION - Construction of Shelter/Concession Stand at Cecil Smith Park (NOTE: The Park Board, in September, and the Public Works Committee, in October, recommended moving forward with the construction of a new shelter/concession stand/storage facility for the Park. The Finance Committee is being asked to approve expending up to \$10,000 from 2012 contingency funds to purchase the raw materials for the project, while the Little League could possibly contribute up to \$10,000 more and would provide volunteer labor and other in-kind donations. If the Committee approves the concept, the item will be forwarded to the Common Council for its November 7th meeting.)
9. DISCUSSION AND ACTION – Room Tax Update (NOTE: For the first time in recent memory, all lodging establishments are current with their room tax obligations, and the 2012 collections appear to be on pace for a record number. The City Administrator will provide a more detailed report at the meeting.)

10. DISCUSSION AND ACTION – 2013 Budget

A. PRESENTATION – Proposed 2013 Budget

B. DISCUSSION AND ACTION - 2013 Levy Limits (NOTE: Under state law, the City is limited to a levy limit increase of \$22,319 (0.97 percent) in 2013. State law also allows the City to carry forward a small portion of the 2011 unused levy, but doing so would jeopardize the Expenditure Restraint Program payment to the City. Staff is seeking direction on how the Committee would like to proceed with the 2013 levy.)

11. ADJOURNMENT

Aaron Kramer, City Administrator