

Minutes of the Meeting of the Board of Public Works – September 4th 2012

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Tuesday September 4th 2012 at 5:15 PM in Conference Room #2 of City Hall. Chairman Kyle Kozelka called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kyle Kozelka (Chairman), Karen Solomon, Jean Titlbach, Mike Jones ABSENT - Ron Leys ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Jones VOTE: 4-0

3. APPROVAL – Minutes of the August 23rd 2012 meeting

ACTION: To approve MOTION: Titlbach SECOND: Jones VOTE: 4-0

4. DISCUSSION AND ACTION – Ordinance 2012-19 - REPEALING AND RE-CREATING SECTION 13.12 (THAWING PIPES)

This Ordinance would raise the fee for city staff to unthaw a frozen water line for a second time in a winter from \$20 to \$75 per hour to allow us to recover our costs. The first time the City unthaws the line is done at no expense to the property owner. ACTION: To approve Ordinance 2012-19 MOTION: Solomon SECOND: Kozelka VOTE: 4-0

NOTE: Park and Rec Director Mike Ulrich arrived at 5:28 PM.

5. DISCUSSION AND ACTION - Ordinance 2012-25 - REPEALING AND RE-CREATING SECTION 8.14 (TREE PLANTING AND CARE)

This ordinance creates a new and improved Tree Ordinance. The Park Board reviewed and forwarded the proposal at their August meeting. ACTION: To approve Ordinance 2012-25 MOTION: Solomon SECOND: Jones VOTE: 4-0

6. DISCUSSION AND ACTION – Awarding of Bids – Sanitary Sewer Cured In Place Lining

Bids were opened on Tuesday August 28th. Staff would recommend awarding the bid to Visu-Sewer Clean and Seal (Pewaukee, WI) for \$18,000. \$20,000 for this project was approved in the 2012 budget. ACTION: To approve awarding the bid to Visu-Sewer Clean and Seal (Pewaukee, WI) for \$18,000 MOTION: Solomon SECOND: Kozelka VOTE: 4-0

7. DISCUSSION AND ACTION – Awarding of Bid – Roof Replacement at WWTP Administrator and Blower Buildings

Bids were opened on Tuesday August 28th. Staff would recommend awarding the bid to K&L Construction (Bloomington, WI) for \$56,800 (Administration Building - \$22,100, Blower Building - \$35,700). The City budgeted \$32,000 in the 2011-2013 Capital Budget for this project. There is an additional \$25,000 in the Capital Budget for the aeration basin sandblasting and coating, which is not being done due to the bids being considerably higher than expected. ACTION: To award the bid to K&L Construction (Bloomington, WI) for \$56,800, upon proof of insurance being provided by the contractor MOTION: Kozelka SECOND: Solomon VOTE: 4-0

8. DISCUSSION AND ACTION – Sidewalk Removal Request by Deb Martin, 520 South State Street

Martin is requesting the sidewalk at her property be removed. Photos of the sidewalk were presented to the Committee. ACTION: To deny the request of Deb Martin to remove the sidewalk at 520 South State Street MOTION: Solomon SECOND: Kozelka VOTE: 4-0

9. DISCUSSION AND ACTION – Sidewalk Repairs – Waiver of Special Assessments

Discussion was held on the various sites for repair. ACTION: To approve the waiver of special assessments for Ken Mohoney (600 East Webster), Marta Brewer (521 East Iowa) and Dale and Teresa Champion (788 S. Beaumont Road) MOTION: Titlbach SECOND: Solomon VOTE: 4-0

10. UPDATE – Concrete Work

A list of the concrete projects remaining for the year was reviewed. No formal action was taken.

11. DISCUSSION AND ACTION – Permission to bid out infrastructure work related to the proposed Bluffhaven Senior Village project

This work would be bid out along with the Overview Court and Glenn Street projects, with the work to be done yet in the spring of 2013. Staff reviewed the proposal, which would provide services to two proposed condos in 2013. ACTION: To approve the proposal to bid out the infrastructure work related to the proposed Bluffhaven Senior Village project, but table Council action until September 18th at the earliest to consider storm water management options MOTION: Titlbach SECOND: Jones VOTE: 4-0

12. DISCUSSION AND ACTION – 2012-2016 City of Prairie du Chien Outdoor Recreation Plan

This Plan was reviewed and forwarded by the Park Board at their August meeting. Ulrich reviewed the plan with the Committee. ACTION: To approve the proposed 2012-2016 City Outdoor Recreation Plan, and forward to the Council for a public hearing on September 18th MOTION: Kozelka SECOND: Solomon VOTE: 4-0

13. ADJOURNMENT (5:59 PM)

MOTION: Solomon SECOND: Jones VOTE: 5-0

Submitted by City Administrator Aaron Kramer