

Minutes of the Finance Committee – September 4th 2012

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday September 4th 2012 at 6:00 PM in Conference Room #2 of City Hall. In the absence of Chairperson Kathleen Hein, City Administrator Aaron Kramer called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kathleen Hein (Chairperson), Linda Munson, Mark Thein, Frank Pintz, Judeen Ames
ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Blair Dillman

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Munson SECOND: Ames VOTE: 5-0

3. APPROVAL – Minutes of the August 7th 2012 meeting

ACTION: To approve MOTION: Pintz SECOND: Munson VOTE: 5-0

4. DISCUSSION AND ACTION – Claims

ACTION: To approve the claims including a pervious claim (Prairie du Chien Memorial Hospital - \$479.03), which was tabled at the July 17th Committee meeting. MOTION: Munson SECOND: Ames VOTE: 5-0

5. DISCUSSION AND ACTION – Awarding of Bids – Sanitary Sewer Cured In Place Lining

Bids were opened on Tuesday August 28th. Staff would recommend awarding the bid to Visu-Sewer Clean and Seal (Pewaukee, WI) for \$18,000. \$20,000 for this project was approved in the 2012 budget. ACTION: To approve awarding the bid to Visu-Sewer Clean and Seal (Pewaukee, WI) for \$18,000 MOTION: Hein SECOND: Pintz VOTE: 5-0

6. DISCUSSION AND ACTION – Awarding of Bid – Roof Replacement at WWTP

Administrator and Blower Buildings

Bids were opened on Tuesday August 28th. Staff would recommend awarding the bid to K&L Construction (Bloomington, WI) for \$56,800 (Administration Building - \$22,100, Blower Building - \$35,700). The City budgeted \$32,000 in the 2011-2013 Capital Budget for this project. There is an additional \$25,000 in the Capital Budget for the aeration basin sandblasting and coating, which is not being done due to the bids being considerably higher than expected. ACTION: To award the bid to K&L Construction (Bloomington, WI) for \$56,800, upon proof of insurance being provided by the contractor MOTION: Pintz SECOND: Munson VOTE: 5-0

7. DISCUSSION AND ACTION – Harbor Fees

Blair Dillman has requested a discussion with the Committee to discuss the usage of the Harbor Fees his company pays on St. Feriole Island. Dillman presented a check for \$3,970.79, but stated he may withhold future fee payments unless the City reconsiders its use of the funds, which are currently deposited in the General Fund. He said the City had an agreement with his company to use the harbor fees for projects on St. Feriole Island. The City Administrator stated that the clause in the agreement, which required the fees to be spent in such a manner, had expired eight years ago. Considerable discussion was held on the issue, but no formal action was taken.

8. ADJOURNMENT (6:45 PM)

MOTION: Pintz SECOND: Thein VOTE: 5-0

Submitted by City Administrator Aaron Kramer