

## **Minutes of the Design and Preservation Commission – July 18th 2012**

A meeting of the Design and Preservation Commission of the City of Prairie du Chien was held on Wednesday July 18<sup>th</sup> 2012 at 5:15 PM in Conference Room #2 of City Hall. Chairperson Mary Ann Stemper called the meeting to order.

### **1. CALL TO ORDER/ROLL CALL**

PRESENT – Mary Ann Stemper (Chairperson), Stan Toberman, Dave Hemmer, Dave Welter, Judeen Ames ABSENT - Tom Steiner, Kathleen Hein, Stan Toberman ALSO PRESENT – Zoning Administrator Julie Jackson, Teresa Champion

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Hemmer SECOND: Toberman VOTE: 5-0

### **3. DISCUSSION AND ACTION – Approval of the January 24th 2012 minutes**

ACTION: To approve MOTION: Ames SECOND: Toberman VOTE: 5-0

### **4. DISCUSSION AND ACTION - Proposed sign for The Planted Tree Gallery & Gifts (Teresa Champion) – 200 W. Blackhawk Avenue.**

There was a brief discussion on the sign design in regard to size, location and color. Jackson explained the encroachments over city sidewalk and that PDRI Design Committee approval is needed to avoid the encroachment issue. ACTION: To approve the sign as proposed MOTION: Hemmer SECOND: Welter VOTE: 5-0

### **5. ADJOURNMENT (5:26 PM)**

MOTION: Hemmer SECOND: Toberman VOTE: 5-0

Submitted by City Administrator Aaron Kramer