

Minutes of the Finance Committee – July 17th 2012

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday July 17th 2012 at 6:00 PM in Conference Room #2 of City Hall. Chairperson Kathleen Hein called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kathleen Hein (Chairperson), Judeen Ames, Linda Munson ABSENT - Frank Pintz
ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, City Planner Garth Frable, Park and Rec Director Mike Ulrich, Tom Nelson, David Connelly (Crawford County Economic Development Committee), Bob McDonald (Prairie du Chien Economic Development Corporation), Kurt Muchow (Vierbicher)

NOTE: The Committee has one vacancy.

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Munson SECOND: Ames VOTE: 3-0

3. APPROVAL – Minutes of the July 3rd 2012 meeting

ACTION: To approve MOTION: Ames SECOND: Munson VOTE: 3-0

Without objection, the agenda was moved:

7. DISCUSSION AND ACTION – Billing for Damages at St. Feriole Island

Alderman Pintz has requested a discussion about the recent damages to the St. Feriole Island Gardens, during the recent Rendezvous event, and how the billing for the damages was handled. Ulrich and Nelson explained the procedure, and answered questions from the Commission. ACTION: To approve the actions of the staff and Tom Nelson in response to the damage at the Gardens MOTION: Munson SECOND: Ames VOTE: 3-0

5. DISCUSSION AND ACTION – Approval of Sealcoating Bids

The City took bids on our sealcoating for this summer. We had budgeted \$40,000, and the winning bid was \$30,906 (Fahrner). Staff is requesting the additional funds we budgeted be applied to repairing Wells and Dousman Streets, which were damaged recently due to the excessive heat and extra traffic when sections of Marquette Road were closed due to pavement failures. ACTION: To award the bid to Fahrner, and the staff recommendation to additional work on Wells and Dousman Streets MOTION: Hein SECOND: Munson VOTE: 3-0

6. DISCUSSION AND ACTION - Authorization to purchase buses for commuter bus project

It was originally intended that the contracted service provider would provide buses initially with the City providing the buses in the first full year of the service. However, the City only received one proposal. In surveying potential bidders, we found that the single reason potential bidders did not submit proposals to provide the service was the lack of the buses at startup of the program. 83% of the cost of the buses will be in the form of a grant. The remaining 17 percent (\$43,513) will come from local partners and tax increment financing. Frable answered questions from the Committee, and said the City's likely contribution, with TID funds, would not exceed \$10,000 ACTION: To authorize the purchase of the buses for the commuter bus project MOTION: Munson SECOND: Hein VOTE: 3-0

8. DISCUSSION AND ACTION - Resolution 2012-27 (AWARDING THE SALE OF \$1,445,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012)

These funds will be used the renovation of Hoffman Hall. The bonds were sold earlier today with an interest rate of 0.78 percent ACTION: To recommend the Council approve Resolution 2012-27 MOTION: Hein SECOND: Ames VOTE: 3-0

9. DISCUSSION AND ACTION – Request for funds from Crawford County Economic Development Corporation (CCEDC)

A letter and memo are included in the packet. CCEDC is asking for \$6,305 in 2013. Connelly and McDonald discussed the proposal, as did Muchow (since Vierbicher is doing a marketing study for the Prairie du Chien EDC, which may incorporate some of the components of the CCEDC request). Hein said she did not want to see an overlap of the two projects, and requested the PDCEDC, CCEDC and Vierbicher meet and compare their projects ACTION: To table the item MOTION: Hein SECOND: Ames VOTE: 3-0

10. DISCUSSION AND ACTION – Premier Resort Tax Feasibility Analysis

The earlier analysis has been revised by Vierbicher, and was presented and discussed with the Committee. Muchow said the new estimates on potential revenue ranged from \$212,000 to \$393,000. The funds would have to be used for infrastructure only. Staff recommended that work begin on the legislative action needed, a policy governing the tax's uses, and planning for a public information campaign. ACTION: To recommend the Council approve moving forward with the implementation of a resort area sales tax MOTION: Hein SECOND: Ames VOTE: 3-0

4. DISCUSSION AND ACTION – Claims

ACTION: To approve the claims, minus a \$479.03 claim from the Prairie du Chien Memorial Hospital for a firefighter physical in order to get more information MOTION: Ames SECOND: Munson VOTE: 3-0

11. ADJOURNMENT (6:50 PM)

MOTION: Ames SECOND: Munson VOTE: 3-0

Submitted by City Administrator Aaron Kramer

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