

Common Council Meeting – July 17th 2012

A regular meeting of the Common Council of the City of Prairie du Chien was held on Tuesday July 17th 2012 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order. **Call to order/Roll Call** – All present, with one vacancy **Certification of the open meeting law agenda requirements and approval of the agenda** – ACTION: To certify and approve MOTION: Munson SECOND: Solomon VOTE: 11-0 **Pledge of Allegiance** – Led by Ken Fleshner

I. PUBLIC HEARINGS AND PRESENTATIONS

A. DISCUSSION AND ACTION – Filling Vacancy in the First Ward

Alderman Riebe's resignation took effect on July 4th. The Council approved filling the vacancy after receiving applications for eligible residents. The term will run through April 2013, at which time the seat will be placed on the ballot for a special one-year term. One application – Ron Leys – was received. Pintz requested that Leys address the Council on why he wished to be appointed, which Leys did. ACTION: To appoint Ron Leys to fill the vacancy in the First Ward MOTION: Hein SECOND: Fleshner VOTE: 11-0

NOTE: At this time, the City Administrator swore Leys into office, and he was seated on the Council.

B. PRESENTATION – 2011 Audit

Al Brey, from Johnson Block, presented the 2011 audit and fielded questions from the Council. His overall assessment was the City's financial condition is improving, and the audit uncovered no serious financial deficiencies.

C. DISCUSSION AND ACTION – Approval of the 2011 Audit

ACTION: To approve the 2011 audit MOTION: Solomon SECOND: Munson VOTE: 12-0

Without objection, the agenda was moved:

VI. COMMITTEE REPORTS AND ACTIONS

C. FINANCE - Resolution 2012-27 (AWARDING THE SALE OF \$1,445,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012)

These funds will be used for the renovation of Hoffman Hall. Brian Della (PFM Financial Management) informed the Council that the bonds had been sold with an interest rate of 0.78 percent. ACTION: To approve Resolution 2012-27 MOTION: Munson SECOND: Ames VOTE: 10-1-1 (Solomon opposed, Pintz abstained)

B. FINANCE – \$1,555,000 Taxable General Obligation Refunding Bonds, Series 2012

The proceeds of the Bonds will be used to refund certain of the Outstanding Obligations of the City as defined herein, and to pay the cost of issuing the Bonds. The bonds to be re-financed - Taxable General Obligation Refunding Bonds, Series 2003B (\$905,000) and a 2011 State Trust Fund Loan (\$597,354). The results of the sale would be presented at the August 7th Council meeting. ACTION: To approve Resolution 2012-26 (AUTHORIZING THE ISSUANCE OF APPROXIMATELY \$1,555,000 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012) MOTION: Hein SECOND: Solomon VOTE: 12-0

II. CONSENT AGENDA

A. COUNCIL MINUTES – July 3rd 2012, B. FINANCE COMMITTEE – July 3rd 2012, C. FINANCE COMMITTEE – July 10th 2012, D. PROTECTION AND HEALTH COMMITTEE – February 28th 2012, E. BOARD OF ZONING APPEALS – June 13th 2012, F. BOARD OF ZONING APPEALS – June 20th 2012, G. PLAN COMMISSION – June 18th 2012, H. REQUEST from the Prairie Street Farmers Market to use the city lot located behind Starks Sports Shop on Saturday August

21st (7:00 AM until Noon). I. OPERATORS LICENSES. The City Administrator requested item H be pulled. ACTION: To approve the Consent Agenda, minus item H MOTION: Hein SECOND: Solomon VOTE: 12-0

III. ITEMS REMOVED FROM CONSENT AGENDA

H. REQUEST from the Prairie Street Farmers Market to use the city lot located behind Starks Sports Shop on Saturday August 21st (7:00 AM until Noon) – Kramer said the event is actually to be held on Saturday July 21st. ACTION: To approve item H of the Consent Agenda with the date of July 21st MOTION: Ames SECOND: Munson VOTE: 12-0

IV. CITY ADMININSTRATOR’S REPORT

The City Administrator provided an update on the North Gateway Business Park, which will consist of the land north of Cliffwood Drive with the additional 31 acres the City recently purchased. No formal action taken.

V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT - None

VI. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

ACTION: To approve the claims, minus a \$479.03 claim from the Prairie du Chien Memorial Hospital for a firefighter physical in order to get more information MOTION: Hein SECOND: Munson VOTE: 12-0

D. FINANCE - Approval of Sealcoating Bids

The City took bids on our sealcoating for this summer. We had budgeted \$40,000, and the winning bid was \$30,906 (Fahrner). Staff is requesting the additional funds we budgeted be applied to repairing Wells and Dousman Streets, which were damaged recently due to the excessive heat and extra traffic when sections of Marquette Road were closed due to pavement failures. ACTION: To approve the Committee report, which recommending awarding the bid to Fahrner, and the staff recommendation to additional work on Wells and Dousman Streets MOTION: Hein SECOND: Ames VOTE: 12-0

E. FINANCE - Authorization to purchase buses for commuter bus project

It was originally intended that the contracted service provider would provide buses initially with the City providing the buses in the first full year of the service. However, the City only received one proposal. In surveying potential bidders, we found that the single reason potential bidders did not submit proposals to provide the service was the lack of the buses at startup of the program. 81% of the cost of the buses will be in the form of a grant. The remaining 17 percent (\$43,513) will come from local partners and tax increment financing. ACTION: To approve the Committee report, which recommended authorizing the purchase of the buses for the commuter bus project MOTION: Hein SECOND: Munson VOTE: 12-0

F. PROTECTION AND HEALTH – Feasibility Study on Municipal Court

At its July 12th meeting, the Committee approved a motion which recommended the Council move forward with an investigation into the feasibility of a Municipal Court. The City Administrator presented a memo to the Council requesting the creation of a special Committee to do the study. ACTION: To direct staff to do feasibility study on a municipal court MOTION: Munson SECOND: Ames VOTE: 12-0

G. PLAN COMMISSION – Certified Survey Map located in Farm Lots 17 and 18 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin, also being Lot 3,

Crawford County Certified Survey Map Number 1199, Document Number 300566 – brought by the City of Prairie du Chien

This CSM covers several acres in TIF District #6, including where a spec building project is being proposed. ACTION: To approve the CSM MOTION: Pintz SECOND: Solomon VOTE: 12-0

H. FINANCE/REDEVELOPMENT AUTHORITY - Authorization to sell the Prairie Street Fire Station property to the Redevelopment Authority conditioned on its current uses continuing until said time that some or all uses are adequately and appropriately relocated

Due to the fact the RDA meeting was not properly noticed, the City Administrator requested the item be tabled. ACTION: To table the item MOTION: Hein SECOND: Solomon VOTE: 12-0

ACTION: To hold a public hearing on August 7th for the purpose of determining whether or not there is a public need for the Prairie Street Fire Station property MOTION: Munson SECOND: Ames VOTE: 12-0

VII. OLD BUSINESS - None

VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION - Direct annexation of land

The City Administrator is petitioning the Common Council to annex the land recently acquired north of TID District #6, comprising roughly 31 acres. ACTION: To approve the annexation petition MOTION: Pintz SECOND: Hein VOTE: 12-0

B. MAYORAL APPOINTMENTS – Committee and Commission Assignments

The Mayor announced the following appointments:

1. Appointment of Kathleen Hein, replacing Amber Pulda, on the Design and Preservation Commission (PDRI Board Representative)
2. Appointment of Judeen Ames, replacing Kathleen Hein, on the Design and Preservation Commission (Common Council Representative)
3. Common Council Committee Assignments – Kyle Kozelka (Chairman, Public Works Committee), Ron Leys (Public Works Committee), Mark Thein (Finance Committee)

C. DISCUSSION AND ACTION – Amendment #4 to Contract between City and MSA for Marquette Road land acquisitions

This amendment will add another appraiser to the contract. ACTION: To approve Amendment #4 to Contract between City and MSA for Marquette Road land acquisitions MOTION: Titlbach SECOND: Pintz VOTE: 11-1 (Boylen opposed)

D. DISCUSSION - Items for future agenda consideration or Committee assignment - None

E. ADJOURN to CLOSED SESSION (8:30 PM)

ACTION: To adjourn to closed session under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Acquisition of property and RE: Discussions related to negotiations with the Prairie du Chien Police Union MOTION: Pintz SECOND: Ames VOTE: 12-0

F. CONVENE into OPEN SESSION (9:20 PM)

ACTION: To convene into open session MOTION: Solomon SECOND: Pintz VOTE: 12-0

G. ACTION from CLOSED SESSION - None

IX. ADJOURN (9:21 PM)

MOTION: Pintz SECOND: Solomon VOTE: 12-0

Submitted by City Administrator Aaron Kramer

RESOLUTIONS APPROVED

*** Resolution 2012-26 (AUTHORIZING THE ISSUANCE OF APPROXIMATELY \$1,555,000 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012)**

*** Resolution 2012-27 (AWARDING THE SALE OF \$1,445,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012)**