

Minutes of the Plan Commission – June 18th 2012

A meeting of the Plan Commission of the City of Prairie du Chien was held on Monday June 18th 2012 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order.

1. CALL TO ORDER/ROLL CALL

PRESENT – Dave Hemmer (Chairperson), Linda Munson, Dan Key, Roger Grunow, Ross Ritchie

ABSENT - Curt Kramer, Tom Nelson

ALSO PRESENT – Zoning Administrator Julie Jackson, Attorney Mark Peterson, City Administrator Aaron Kramer

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Grunow SECOND: Munson VOTE: 5-0

3. APPROVAL – Minutes of the May 14th 2012 meeting

ACTION: To approve MOTION: Munson SECOND: Hemmer VOTE: 5-0

4. DISCUSSION AND ACTION - Request from Carl Kasperek to extend/enlarge an existing nonconforming structure at 221 S. Ohio Street, for purposes of constructing a porch roof over the existing entrances on the front and rear of his home

No further approval required by Council. Jackson provided an overview of the request, and said she had received no public comments. Kasperek was present, but did not address the Commission.

ACTION: To approve the request from Carl Kasperek to extend/enlarge an existing nonconforming structure at 221 S. Ohio Street, for purposes of constructing a porch roof over the existing entrances on the front and rear of his home MOTION: Hemmer SECOND: Grunow VOTE: 5-0

5. DISCUSSION AND ACTION - Request from Elizabeth Knutson, 1407 South 1st Street, for variance approval to install a second business identification sign for their tattoo parlor that is currently operating in the lower level of their home as a Professional Home Office in an R-1 Zoning District

No further approval required by Council. Jackson provided an overview of the request, and said she had received no further comments. Knutson and Lenny Sells explained their proposed sign to the Commission and answered questions. ACTION: To approve the request from Elizabeth Knutson, 1407 South 1st Street, for variance approval to install a second business identification sign for their tattoo parlor that is currently operating in the lower level of their home as a Professional Home Office in an R-1 Zoning District, with the following stipulations and amendments – that Knutson have only one sign, in the front yard of the home (adjacent to First Street), with the sign being two-sided, with the sides facing north and south, and not to exceed 3 foot-by-4 foot in dimensions MOTION: Grunow SECOND: Ritchie VOTE: 5-0

6. DISCUSSION AND ACTION - Review and recommendation on sale of Prairie Street Fire Station property

Under this proposal, the City would sell the station to the Redevelopment Authority (RDA), and the RDA would then creatively redevelop the site without the need and pressure to market and sell the property to a future user immediately, and potentially to support the radio station relocation. The City generates capital from the sale to the RDA that in turn could be utilized for the new Water Department building the need for which is the result of the Fire Department's aerial truck and desire to consolidate sites. The RDA approved moving ahead with the blight determination on June 7th and will hold a public hearing on July 16th. ACTION: To recommend to the Council that the sale of the Prairie Street Fire Station to the RDA move forward MOTION: Munson SECOND: Grunow VOTE: 4-0-1 (Key abstained)

7. ADJOURNMENT (7:20 PM)

MOTION: Ritchie SECOND: Hemmer VOTE: 5-0

Submitted by City Administrator Aaron Kramer