

Minutes of the Personnel, License & Insurance Committee – May 22nd 2012

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Tuesday May 22nd 2012 at 5:30 PM in Conference Room #2 of City Hall. Chairperson Linda Munson called the meeting to order.

1. Call to order/Roll Call

PRESENT – Linda Munson (Chairperson), Judeen Ames, Karen Solomon, Kathleen Hein, Kyle Kozelka ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, Nathan Stuebs (Manager – Walgreens)

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Hein SECOND: Solomon VOTE: 5-0

3. APPROVAL – Minutes of the April 30th 2012 meeting

ACTION: To approve MOTION: Hein SECOND: Munson VOTE: 5-0

4. DISCUSSION AND ACTION – Issuance of Class A Liquor License

Walgreens has requested a Class A Liquor License. Nathan Stuebs, the local manager, was present. Under the newly-passed policy, if the Committee wishes to consider issuing the license, staff will publish a notice in the Courier-Press to allow any other interested applicants to come forward. The Committee will need to meet in thirty (30) days to consider all applications. ACTION: To take applications for one (1) Class A Liquor License and direct staff to publish the proper public notice MOTION: Hein SECOND: Solomon VOTE: 5-0

Kramer told the Committee they will need to meet on June 19th to consider license renewals, and then meet the week of June 25th to consider the applications for the Class A Liquor License.

5. ADJOURNMENT (5:34 PM)

MOTION: Hein SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer