

# CITY OF PRAIRIE DU CHIEN

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday May 15th 2012 at 7:00 P.M.** in the Council Chambers of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed:

By \_\_\_\_\_  
Aaron Kramer, City Administrator – May 11<sup>th</sup> 2012

## MEETING NOTICE – COMMON COUNCIL

Tuesday May 15<sup>th</sup> 2012 – 7:00 P.M. – Council Chambers – City Hall

### ITEMS TO BE DISCUSSED AND ACTED UPON:

- \* Call to order/Roll Call.
- \* Certification of the open meeting law agenda requirements and approval of the agenda
- \* Pledge of Allegiance

### I. PUBLIC HEARINGS AND PRESENTATIONS

A. PUBLIC HEARING - Vacation of all that part of 23rd Street abutting Blocks 33 and 35 of Parish Addition, in the City of Prairie du Chien, Crawford County, Wisconsin

B. ACTION on aforesaid item – Resolution 2012-21 (VACATING ALL THAT PART OF 23RD STREET ABUTTING BLOCKS 33 AND 35 OF PARISH ADDITION, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

### II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – May 1<sup>st</sup> 2012
- B. FINANCE COMMITTEE – May 1<sup>st</sup> 2012
- C. PLAN COMMISSION – March 19<sup>th</sup> 2012
- D. BOARD OF ZONING APPEALS – October 26<sup>th</sup> 2011
- E. HOFFMAN HALL BUILDING COMMITTEE – April 4<sup>th</sup> 2012
- F. HOFFMAN HALL CAPITAL CAMPAIGN COMMITTEE – March 14<sup>th</sup> 2012
- G. QUARTERLY REPORT – Police Department
- H. QUARTERLY REPORT – Fire Department
- I. OPERATORS LICENSES

### III. ITEMS REMOVED FROM CONSENT AGENDA

### IV. CITY ADMININSTRATOR'S REPORT

### V. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(Please limit comments to no more than three minutes)

## **VI. COMMITTEE REPORTS AND ACTIONS**

### **A. FINANCE – Claims**

B. FINANCE/PUBLIC WORKS - Approve memorial donations for the amenities (benches, etc) on the bypass (NOTE: On April 25th, the Public Works Committee approved the concept of accepting donations for the amenities on the bypass, with a memorial plaque to be installed on each amenity sold. The proposal would place the funds in an endowment fund for future projects. The Committee also directed staff to forward a proposal to the Finance Committee with guidelines for expending the funds. The Finance Committee met earlier tonight to review a policy governing the allocation of the funds.)

C. FINANCE/PERSONNEL - Policy 2012-02 (Travel and Expense Policy) (NOTE: This policy would make several changes to the existing policy, which has not been amended since 2004. These changes include raising the per diem for meal expenses from \$29 to \$40, and ending the reimbursement for alcoholic beverages and gratuities. A new reporting form is also part of the policy.)

D. PERSONNEL - Policy 2012-01 (Criteria for Issuance of Liquor Licenses) (NOTE: This policy would establish non-binding criteria for the issuance of new liquor licenses. Existing license holders would not be affected. It would also establish a process for the issuance of new liquor licenses.)

## **VII. OLD BUSINESS**

A. DISCUSSION AND ACTION – Wells Street Sidewalk (NOTE: On May 1<sup>st</sup>, the Council, on a 7-4 vote, failed to pass Resolution 2012-15, which set the public hearing date for the special assessments for the Wells Street Sidewalk project. The City Administrator asked for the Council to allow staff some time to review the impact of the vote, and has drafted a memo to address the situation.)

## **VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. MAYORAL APPOINTMENT – Jerry Reed, as City Forester, replacing John Rybarczyk, for an indefinite term

B. DISCUSSION AND ACTION – Resolution 2012-20 (ADOPTING THE 2011 WASTEWATER TREATMENT FACILITY COMPLIANCE MAINTENANCE REPORT) (NOTE: Terry Meyer will provide a summary of the report.)

C. DISCUSSION AND ACTION – Creation of Northern Engraving Redevelopment Committee (NOTE: Staff is requesting the Council approve this ad-hoc committee, consisting of five members (one being from the Council) appointed by the Mayor, with the following charge: To develop, no later than September 1<sup>st</sup> 2012, a redevelopment and implementation plan for the former Northern Engraving site on St. Feriole Island, embracing the following components - an outdoor performance area, green space preservation and enhancement, acknowledgment of the historical significance of the property, and integration with the neighboring properties.)

D. DISCUSSION - Items for future agenda consideration or Committee assignment

### **E. ADJOURN to CLOSED SESSION**

1. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

RE: Acquisition of property

2. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever

competitive or bargaining reasons require a closed session.

RE: Municipal investment in proposed Industrial Park spec building (TIF funding)

F. CONVENE into OPEN SESSION

G. ACTION from CLOSED SESSION

**IX. ADJOURN**

Aaron Kramer, City Administrator