

# CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

Phone: (608) 326-6406 Fax: (608) 326-8182

Notice is hereby given according to State Statutes that the **FINANCE COMMITTEE** of the City of Prairie du Chien will meet on **Tuesday May 1st 2012 at 6:00 P.M.** in Conference Room #2 of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed:

By \_\_\_\_\_

Aaron Kramer, City Administrator – April 27<sup>th</sup> 2012

## MEETING NOTICE – FINANCE COMMITTEE

**Tuesday May 1<sup>st</sup> 2012 – 6:00 P.M. – Conference Room #2 – City Hall**

### ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. APPROVAL – Minutes of the April 4<sup>th</sup> 2012 meeting (NOTE: There are no minutes from the April 17<sup>th</sup> 2012 meeting, as it was cancelled.)
4. DISCUSSION AND ACTION – Claims
5. DISCUSSION AND ACTION – Policy 2012-02 (Travel and Expense Policy) (NOTE: This item has been forward to the Committee from the Personnel Committee. If approved, this item will be sent to the Council for action on May 15th.)
6. DISCUSSION AND ACTION – Ordinance 2012-08 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN (Election Inspectors)) (NOTE: This item has been forward to the Committee from the Personnel Committee. If approved, it would change the salaries of election inspectors from \$75 per day to \$8 per hour. Also, if approved, this will be sent to the Council for action later tonight.)
7. DISCUSSION AND ACTION – Request for Proposals (RFP) for City Audit (NOTE: Staff will be seeking permission to issue an RFP later this year.)
8. DISCUSSION AND ACTION - Next phase of underground electrical utilities on St Feriole Island (NOTE: On April 25<sup>th</sup>, the Public Works Committee approved the following motion - To forward to the Finance Committee a recommendation to remove the existing power poles in the Marina parking lot, including the setting of vaults and transformers and installation of services. Staff estimates the costs to be around \$3,000, and recommends using boat launch fees to improve the parking lot, which is adjacent to the Marina Boat Landing.)
9. DISCUSSION AND ACTION - Approve memorial donations for the amenities (benches, etc) on the bypass (NOTE: On April 25<sup>th</sup>, the Public Works Committee approved the concept of accepting donations for the amenities on the bypass, with a memorial plaque to be installed on each amenity sold. The proposal would place

the funds in an endowment fund for future projects. The Committee also directed staff to forward a proposal to the Finance Committee with guidelines for expending the funds. Staff will be seeking guidance from the Committee on what the guidelines should cover.)

10. DISCUSSION AND ACTION – 2011-2013 Capital Budget Report (NOTE: A detailed report on the 2011-2013 Capital Budget is included in the packet.)

11. ADJOURN to CLOSED SESSION - Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

RE: Acquisition of property

12. CONVENE to OPEN SESSION

13. ACTION from CLOSED SESSION

14. ADJOURNMENT

Kathleen Hein, Chairperson