

# CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday April 17th 2012 at 7:00 P.M.** in the Council Chambers of City Hall

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed:

By \_\_\_\_\_

Aaron Kramer, City Administrator – April 13<sup>th</sup> 2012

## MEETING NOTICE – COMMON COUNCIL

Tuesday April 17<sup>th</sup> 2012 – 7:00 P.M. – Council Chambers – City Hall

### ITEMS TO BE DISCUSSED AND ACTED UPON:

- \* Call to order/Roll Call.
- \* Certification of the open meeting law agenda requirements and approval of the agenda
- \* Pledge of Allegiance

### I. PUBLIC HEARINGS AND PRESENTATIONS

A. PUBLIC HEARING – Ordinance 2012-07 (AMENDING CHAPTER 17, SECTION 6 (SIGNS) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN) (NOTE: This ordinance would make several changes to the existing code in relation to the temporary event signs and banners.)

B. ACTION on aforesaid agenda item

C. PRESENTATION – 2012 Spring-Summer Activity Guide (NOTE: The guide is sponsored by Peoples' Sate Bank.)

D. PRESENTATION – Prairie du Chien Tourism Council (NOTE: Representatives from the Council will be present to review 2011 and preview the 2012 calendar of events.)

E. PRESENTATION – Texaco Country Showdown (NOTE: This event will be held on Friday June 22<sup>nd</sup>. Chamber Director Bob Moses will be present to discuss.)

F. PRESENTATION – Thompson Dredge (NOTE: Dale Klemme will provide an update on the recent efforts to relocate the dredge to St. Feriole Island.)

### II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

A. COUNCIL MINUTES – April 4th 2012

B. FINANCE COMMITTEE – April 4<sup>th</sup> 2012

C. PERSONNEL, LICENSE AND INSURANCE COMMITTEE – March 15<sup>th</sup> 2012

D. HOFFMAN HALL BUILDING COMMITTEE – March 21<sup>st</sup> 2012

E. LARIVIERE PARK BOARD – March 14<sup>th</sup> 2012

## F. OPERATORS LICENSES

G. CLASS B LICENSE - St. Feriole Island Ballpark (NOTE: They get a 6-month beer license each year that runs May-October.)

H. CIGARETTE AND TOBACCO LICENSE – Family Dollar Stores of Wisconsin, 700 East Blackhawk Ave.

I. TEXACO COUNTY SHOWDOWN – To be held June 22<sup>nd</sup> in downtown Prairie du Chien

## **III. ITEMS REMOVED FROM CONSENT AGENDA**

## **IV. CITY ADMINISTRATOR'S REPORT**

## **V. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT**

(Please limit comments to no more than three minutes)

## **VI. COMMITTEE REPORTS AND ACTIONS**

A. FINANCE – Claims

B. PERSONNEL – Agreement for Fixed Base Operator (NOTE: This contract, between the City and Aviation Concessions, Inc., is a 2-year agreement to operate the Prairie du Chien Airport.)

C. PERSONNEL - Changes in Pay for Election Inspectors (NOTE: A memo from City Clerk Elvert is included in the packet, along with a series of proposed pay changes.)

## **VII. OLD BUSINESS**

## **VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. DISCUSSION AND ACTION - Sewer Backup Claim from Judy Doll (NOTE: Staff recommends rejection of the claim due to 1) the invoices provided were estimates, not actual bills for service and 2) the claim is from July 2010. A memo from the City Administrator, with several attachments, is included in the packet.)

B. DISCUSSION AND ACTION - Reject Commuter Bus proposal received and direct staff to redraft and reissue Request for Proposals (NOTE: We only received one proposal for the commuter bus project. After discussions with WDOT and based upon the fact that the proposal's cost is significantly more than the budget can support, City Planner Garth Frable has directed the review team to cease review of the proposal.)

C. DISCUSSION AND ACTION – Resolution 2012-11 (DECLARING APRIL 27TH ARBOR DAY IN THE CITY OF PRAIRIE DU CHIEN)

D. DISCUSSION AND ACTION – Resolution 2012-12 (DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING) (NOTE: This resolution needs to be adopted at the start of the Marquette Road project so all expenditures are eligible to be paid by the tax exempt bonds. The dollar amounts shown in the resolution represent the current total budget for the sanitary sewer and water projects. The City will not need to "front" that much of the project cost, but it is recommended that we use the total project cost so all costs are covered.)

E. DISCUSSION AND ACTION – Resolution 2012-13 (DECLARING AN AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND) (NOTE: This resolution designates the Mayor as the official authorized representative for the City as we apply for Clean Water Fund and State Drinking Water Loans in the near future for the Marquette Road project.)

F. DISCUSSION AND ACTION – Resolution 2012-14 (PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWER UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES) (NOTE: This resolution begins the process of special assessing for the Wells Street sidewalk project. The attempt to waive the special assessments was not successful.)

G. DISCUSSION AND ACTION – Resolution 2012-15 (RESOLUTION SETTING TIME AND PLACE FOR HEARING ON RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWER UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES) (NOTE: This resolution will establish the May 1<sup>st</sup> Council meeting as the time for the public hearing for the Wells Street sidewalk assessments.)

H. DISCUSSION AND ACTION – Resolution 2012-16 (MAYORAL RESOLUTION PROCLAIMING APRIL AS SEXUAL ASSAULT AWARENESS MONTH) (NOTE: A letter requesting this resolution from Passages, Inc., addressed to the Mayor, is included in the packet.)

I. DISCUSSION AND ACTION – Resolution 2012-17 (DEVELOPMENT OF THE CAMPION BOAT LANDING) (NOTE: This resolution authorizes the City to apply for the Wisconsin DNR Recreational Facilities Grant, which may be used to fund such projects as ramps and service docks to gain access to the water and feasibility studies. Due to this application and the one succeeding this one, the Campion Boat Landing project will likely be delayed until 2013.)

J. DISCUSSION AND ACTION – Resolution 2012-18 (RESOLUTION FOR OUTDOOR RECREATION AIDS) (NOTE: This resolution authorizes the City to apply for a grant, to help in funding the Campion Boat Landing improvement project, under the Wisconsin DNR Stewardship Program, which was created in 1989, in part, to expand opportunities for outdoor recreation through the development of recreational facilities.)

K. DISCUSSION AND ACTION – Amendment to Contract between City and MSA for Marquette Road land acquisitions (NOTE: This amendment allows the City to make partial claims to the WDOT for work that MSA does on the City's behalf related to Marquette Road. It is important because WDOT will not allow us to submit partial claims for the consulting work and as a consequence the City has significant expenditures for which the City has not been able to submit for reimbursement. This amendment changes nothing else (term of contract, scope of contract, amount of contract).)

L. DISCUSSION - Items for future agenda consideration or Committee assignment

M. ADJOURN to CLOSED SESSION

1. Under Wisconsin State Statute 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

RE: Possible litigation involving the City

N. CONVENE into OPEN SESSION

O. ACTION from CLOSED SESSION

## **IX. ADJOURN**

Aaron Kramer, City Administrator