

Minutes of the Finance Committee – April 4th 2012

A meeting of the Finance Committee of the City of Prairie du Chien was held on Wednesday April 4th 2012 at 6:30 PM in Conference Room #2 of City Hall. Chairperson Kathleen Hein called the meeting to order.

1. Call to order/Roll Call

PRESENT – Kathleen Hein (Chairperson), Judeen Ames, Frank Pintz ABSENT – Jaaren Riebe, Linda Munson ALSO PRESENT – City Administrator Aaron Kramer, Mayor Dave Hemmer, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates, City Planner Garth Frable, Kurt Muchow (Vierbicher), Craig Matthews (Vierbicher)

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Ames SECOND: Pintz VOTE: 3-0

3. APPROVAL – Minutes of the March 20th 2012 meeting

ACTION: To approve MOTION: Hein SECOND: Pintz VOTE: 3-0

Without objection, the agenda was moved:

5. DISCUSSION AND ACTION – Master Service Agreement with Vierbicher

Muchow and Matthews reviewed the 2010 and 2011 activity reports, and informed the Committee that the rates would not be increased in 2012. Ames questioned the compensation adjustment which calls for a 10 percent rebate on any work over \$150,000. ACTION: To recommend approval of the 2012 agreement with Vierbicher MOTION: Pintz SECOND: Ames VOTE: 3-0

6. DISCUSSION AND ACTION – Approval of bids for Hoffman Hall Asbestos Removal

The bids were opened on April 3rd. Funds for the project will come from the Hoffman Hall Capital Campaign. The winning bid, \$98,781, from KPH Environmental (Milwaukee, WI), came in two hours past the deadline of 1 PM. A memo from Frable outlined the rationale for accepting that bid over the bid of \$124,747 from Robinson Brothers (Waukegan, WI). A letter from Robinson Brothers opposing the awarding of the bid to KPH was presented to the Committee. MOTION: To send the item to the Council with no recommendation ACTION: Pintz SECOND: Ames VOTE: 2-1 (Hein opposed)

4. DISCUSSION AND ACTION – Claims

ACTION: To approve MOTION: Ames SECOND: Hein VOTE: 2-1 (Pintz opposed)

7. ADJOURNMENT (6:58 PM)

MOTION: Ames SECOND: Hein VOTE: 3-0

Submitted by City Administrator Aaron Kramer