

Minutes of the Meeting of the Board of Public Works – March 21st 2012

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Wednesday March 21st 2012 at 6:30 PM in Conference Room #2 of City Hall. Chairman Jaaren Riebe called the meeting to order.

1. Call to order/Roll Call

PRESENT – Jaaren Riebe (Chairperson), Mike Jones, Karen Solomon, Kyle Kozelka ABSENT – Jean Titlbach ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, City Planner Garth Frable, Co-Public Works Manager Terry Meyer, Police Lieutenant Terry Sprosty, Bridget Wright

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Kozelka VOTE: 4-0

3. APPROVAL – Minutes of the March 6th 2012 meeting

ACTION: To approve MOTION: Solomon SECOND: Jones VOTE: 4-0

NOTE: Titlbach arrived at 6:32 PM.

Without objection, the agenda was moved:

7. DISCUSSION AND ACTION - Uncontrolled intersections

Bridget Wright (1203 South 5th Street) requested that a stop sign be placed at the intersection of 5th and Brunson, with a north-south layout. Discussion was held on a citywide map of all intersections.

ACTION: To place a stop sign at the intersection of 5th and Davies and have the police and public works departments review the current inventory of uncontrolled intersections and report back to the Committee on recommended locations for additional stop signs MOTION: Riebe SECOND: Kozelka VOTE: 5-0 ACTION: To place a stop sign at the intersection of 5th and Brunson, with a north-south layout MOTION: Solomon SECOND: Jones VOTE: 4-1 (Riebe opposed)

6. DISCUSSION AND ACTION – Driveway access on Marquette Road

Staff is recommending the Committee approve the access points being proposed by the Department of Transportation (DOT). Color maps will be provided at the meeting. It is also recommended that the DOT take the lead on access issues through the Marquette Road construction process. This proposal does not need to go to the Council for approval. ACTION: To approve the access point proposal from the DOT, and have the DOT take the lead on access issues through the Marquette Road Construction process MOTION: Solomon SECOND: Kozelka VOTE: 5-0

10. DISCUSSION AND ACTION - PSA/engineering services for Campion Landing

Discussion was held on the proposed contract, which set a fee of \$20,350. Staff recommended that the price be negotiated and additional tasks be added, such as grant applications. ACTION: To direct staff to negotiate the price of the proposed contract, including additional tasks, and forward to the Council for the April 4th meeting MOTION: Solomon SECOND: Kozelka VOTE: 5-0

4. DISCUSSION AND ACTION - East LaPointe to East Lessard Street loop

This construction project would complete a transportation loop for TID 5 and serve Universal Forest Products, Moore Transport and potential commercial or industrial ventures. This project would include sanitary sewer, storm sewer and water main installation, asphalt street and concrete curb and gutter. It would serve 100% industrial/commercial development. The total length of the loop is approximately 900 feet; road width would be about 33 feet. The sewer component would be about the same length.

The estimated cost is \$250,000 (plus engineering). Funding would come from TID #5. MOTION: To recommend going forward with the project MOTION: Solomon SECOND: Kozelka VOTE: 5-0

5. DISCUSSION AND ACTION - East Lessard Street to the city corporate limits

This street currently dead ends at the 22nd Street Right-Of-Way. Development of this street would serve potential industrial or commercial ventures within the City of Prairie du Chien This project would include sanitary sewer, storm sewer and water main installation, asphalt street and concrete curb and gutter. It would serve 100% industrial and commercial development. Total road length is about 1550 feet x 33 feet wide. 22nd Street could be considered for development along with this work. The estimated cost is \$300,000 (plus engineering). Funding would come from TID #5.)

8. DISCUSSION AND ACTION - May 12th Clean Sweep

ACTION: To approve the city's participation in the May 12th Clean Sweep event MOTION: Solomon SECOND: Jones VOTE: 5-0

9. DISCUSSION AND ACTION - Snow removal on the bypass/island paths

A report from staff was reviewed, which showed the City currently maintains 24,750 feet of sidewalk and pedestrian paths (4.69 miles), and would add 25,360 feet (4.80 miles) if the bypass path and St. Feriole Island multi-use path and sidewalks are added. Discussion was held. ACTION: To table the item, and have staff provide a copy of the agreement under which the City plows the bicycle path along Marquette Road in the town of Bridgeport MOTION: Solomon SECOND: Jones VOTE: 5-0

11. DISCUSSION AND ACTION – Wells Street Sidewalk Project

Staff is seeking permission to expand the project to extend a 24" concrete storm water pipe about 24 feet south and tie it into the Wells Street pipe that runs perpendicular under the street. This will require filling the greenway to safely locate the walk and provide slope for the greenway. This issue was discovered during a recent walkthrough of the site where the sidewalk is being proposed. The cost is estimated at \$1,772. ACTION: To approve the additional work for the Wells Street Sidewalk project MOTION: Riebe SECOND: Jones VOTE: 5-0

12. ADJOURNMENT (7:30 PM)

MOTION: Solomon SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer