

# CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821

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Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday March 20th 2012 at 7:00 P.M.** in the Council Chambers of City Hall

\* \* \*

**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed:

By \_\_\_\_\_  
Aaron Kramer, City Administrator – March 16<sup>th</sup> 2012

## MEETING NOTICE – COMMON COUNCIL

Tuesday March 20<sup>th</sup> 2012 – 7:00 P.M. – Council Chambers – City Hall

### ITEMS TO BE DISCUSSED AND ACTED UPON:

- \* Call to order/Roll Call.
- \* Certification of the open meeting law agenda requirements and approval of the agenda
- \* Pledge of Allegiance

### I. PUBLIC HEARINGS AND PRESENTATIONS

#### II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – March 6<sup>th</sup> 2012
- B. FINANCE COMMITTEE – March 6<sup>th</sup> 2012
- C. BOARD OF AIRPORT COMMISSIONERS – August 3<sup>rd</sup> 2011
- D. PERSONNEL COMMITTEE – March 1<sup>st</sup> 2012
- E. LARIVIERE PARK BOARD – November 9<sup>th</sup> 2011
- F. LARIVIERE PARK BOARD – February 15<sup>th</sup> 2012
- G. PLAN COMMISSION – February 27<sup>th</sup> 2012
- H. OPERATORS LICENSES
- I. PRAIRIE DU CHIEN HALF MARATHON AND 5-K – To be held May 5<sup>th</sup> in Prairie du Chien

### III. ITEMS REMOVED FROM CONSENT AGENDA

### IV. CITY ADMININSTRATOR'S REPORT

### V. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(Please limit comments to no more than three minutes)

### VI. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. FINANCE - Airport Six-Year Improvement Plan (NOTE: The Bureau of Aeronautics requires the City to approve the 6-year plan by resolution. The Board of Airport Commissioners met last week to prioritize the list

and report that back to Finance Committee. If the Council approves the Committee's recommendation, then the approval of Resolution 2012-06, in Section 8 (New Business) of this agenda, would be in order.)

C. FINANCE - Contract between City and Southwest Veterinary Services (NOTE: Southwest Veterinary Services has proposed a new 3-year contract, which includes several fee increases.)

D. FINANCE - City Cell Phone Contract (NOTE: A memo is included in the packet on this topic.)

E. PERSONNEL - Changes to City's Insurance Program (NOTE: The Committee approved three motions: 1) To direct staff to develop a proposal for adding data compromise coverage to the city's insurance package, 2) To direct staff to establish insurance requirements for all leases and agreements and for contractors who work for and with the city, and 3) To direct staff to develop a proposal for increasing the city's current additional liability coverage.)

F. PERSONNEL – Request from Walgreens to decrease the City's Class A Liquor License Quota (NOTE: In a letter, dated February 15<sup>th</sup> 2012, Walgreens requested the city lower its population quota for Class A Liquor Licenses from 1 per 2,000 residents to 1 per 1,800 residents. State law allows the City to establish whatever quota it wishes. The Committee recommended eliminating the population formula and limiting the number to four (4). If the Council approved the Committee's recommendation, then the approval of Ordinance 2012-06, in Section 8 (New Business) of this agenda, would be in order.)

G. PLAN COMMISSION - Recommendation on Certified Survey Map located in the NE<sup>1</sup>/<sub>4</sub> of the NE<sup>1</sup>/<sub>4</sub> and the SE<sup>1</sup>/<sub>4</sub> of the NE<sup>1</sup>/<sub>4</sub>, Section 9, and the NW<sup>1</sup>/<sub>4</sub> of the NW<sup>1</sup>/<sub>4</sub> and the SW<sup>1</sup>/<sub>4</sub> of the NW<sup>1</sup>/<sub>4</sub>, Section 10, T6N, R6W, Town of Bridgeport, which is in the extraterritorial limits of the City of Prairie du Chien, Crawford County, Wisconsin – brought by Connie Hein.

## **VII. OLD BUSINESS**

### **VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. DISCUSSION AND ACTION – Ordinance 2012-06 (RE-CREATING SECTION 12.02 (9) (CLASS A LIQUOR LICENSE QUOTA) (NOTE: This ordinance would eliminate the current formula of issuing one (1) Class A license per 2,000 residents to a fixed cap of no more than four (4) such licenses being issued.)

B. DISCUSSION AND ACTION - Resolution 2012-06 (APPROVING THE PROPOSED SIX-YEAR IMPROVEMENT PLAN AND STATEMENT OF INTENTIONS FOR THE PRAIRIE DU CHIEN AIRPORT) (NOTE: This resolution would be submitted to the Bureau of Aeronautics. State statute requires the city to pass such a resolution by July 1<sup>st</sup> of this year.)

C. DISCUSSION AND ACTION – Resolution 2012-07 (COMMENDING THE SERVICE OF MARGARET “MONNIE” FAGAN KEY TO THE CITY OF PRAIRIE DU CHIEN AND THE PRAIRIE DU CHIEN PUBLIC LIBRARY)

D. DISCUSSION AND ACTION – Resolution 2012-08 (ADOPTING THE CRAWFORD COUNTY MULTI-HAZARDS MITIGATION PLAN (2012-2016)) (NOTE: A draft list of the projects the City has or is currently undertaking is included in the packet, along with letters from State and Federal officials.)

E. DISCUSSION AND ACTION – Refund of Class “B” Reserve License (NOTE: On March 9<sup>th</sup>, Jill and Scott Sheckler (Sheckler Management Services) requested the refund of the \$10,000 they paid in May 2008 for a Class “B” Reserve license, with interest. Staff will review the options for granting or denying this request.)

F. DISCUSSION - Items for future agenda consideration or Committee assignment

G. ADJOURN to CLOSED SESSION

1. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

RE: Municipal investment in proposed Industrial Park spec building (TIF funding)

2. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

RE: Acquisition of property

H. CONVENE into OPEN SESSION

I. ACTION from CLOSED SESSION

**IX. ADJOURN**

Aaron Kramer, City Administrator

NOTE: The Tuesday April 3<sup>rd</sup> Council meeting will be moved to Wednesday April 4<sup>th</sup> due to the Spring Election.