

Minutes of the Meeting of the Board of Public Works – March 6th 2012

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Tuesday March 6th 2012 at 5:45 PM in Conference Room #2 of City Hall. Chairman Jaaren Riebe called the meeting to order.

1. Call to order/Roll Call

PRESENT – Jaaren Riebe (Chairman), Karen Solomon, Jean Titlbach, Mike Jones ABSENT – Kyle Kozelka ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Co-Public Works Manager Larry Gates, Fire Chief Harry Remz, City Planner Garth Frable

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Riebe VOTE: 4-0

NOTE: Titlbach left the meeting at 5:46 PM.

3. APPROVAL – Minutes of the January 31st 2012 meeting

ACTION: To approve MOTION: Solomon SECOND: Jones VOTE: 3-0

NOTE: Kozelka arrived at the meeting at 5:48 PM.

4. DISCUSSION AND ACTION – Donation of surplus city equipment

The Fire Department is seeking permission to donate a list of equipment, which is no longer usable, to the Wisconsin Nicaragua Partners program, which has been working with fire departments in Nicaragua since 1999. ACTION: To approve the donation of surplus city equipment MOTION: Solomon SECOND: Jones VOTE: 4-0

NOTE: Titlbach arrived at the meeting at 5:50 PM.

5. DISCUSSION AND ACTION - WWTP Aeration Basin Cleaning and Coating bid results

Staff recommended rejecting all of the bids that were received due to each bid exceeding the budgeted amount for the project by a significant amount. ACTION: To reject all of the bids for the WWTP Aeration Basin and Cleaning project, and direct staff to re-bid the project later this year MOTION: Solomon SECOND: Jones VOTE: 5-0

6. DISCUSSION AND ACTION – Concrete and Asphalt Bids

Bids were opened on February 22nd. Staff recommends awarding the concrete bid to J&T Concrete (Livingston, WI) and the asphalt bid to Iverson Construction (Kielers, WI). ACTION: To award the concrete bid to J&T Concrete (Livingston, WI) and the asphalt bid to Iverson Construction (Kielers, WI) MOTION: Solomon SECOND: Jones VOTE: 5-0

7. DISCUSSION AND ACTION - Quotes on the Removal and Inspection of Well #2 pump

Staff received quotes for the pulling and inspection of Well #2 pump to generate a report for the equipment and parts needed to be replaced to make Well #2 operational under DNR standards. The inspection and report will also allow staff to bid the new equipment, parts and re-installation. ACTION: To approve the quote of Municipal Well (Waupun, WI) for \$3,010 for the pulling and inspection of Well #2 pump to generate a report for the equipment and parts needed to be replaced to make it operational under DNR standards MOTION: Solomon SECOND: Jones VOTE: 5-0

8. DISCUSSION AND ACTION – Sanitary Sewer Work on Wisconsin Street

An email and maps outlining the project, estimated at \$45,500, was included in the packet. Work would commence later this year. ACTION: To approve the Sanitary Sewer Work project on Wisconsin Street MOTION: Riebe SECOND: Kozelka VOTE: 5-0

9. DISCUSSION AND ACTION – TIF #6 Bridge Overlay Project

Staff is seeking permission from the Committee to designate the overlay work on the Cliffwood Drive bridge, estimated at \$53,100, as a TID #6 project. ACTION: To approve the use of TID #6 funds for the overlay work on the Cliffwood Drive bridge MOTION: Solomon SECOND: Jones VOTE: 5-0

10. DISCUSSION AND ACTION – Approval of E-Recycling Event

This e-recycling event will take place on Saturday April 14th from 8 to 11 AM at City Hall. Staff recommends approval. ACTION: To approve the E-Recycling event with Gina's E-Recycling on Saturday April 14th MOTION: Solomon SECOND: Jones VOTE: 5-0

11. DISCUSSION AND ACTION - Professional services agreement between the City and Vierbicher Associates for sewer, water, and community sensitive design services for Marquette Road

Considerable discussion was held on the contract and whether the city should be bidding out engineering services. ACTION: To approve the Professional services agreement between the City and Vierbicher Associates for sewer, water, and community sensitive design services for Marquette Road MOTION: Kozelka SECOND: Titlbach VOTE: 5-0

ACTION: To direct the staff to develop a Request for Proposals for city engineering services for a five-year period (2013-2017) for the Committee to review and discuss in the future MOTION: Titlbach SECOND: Solomon VOTE: 5-0

12. ADJOURNMENT (6:20 PM)

MOTION: Solomon SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer