

Minutes of the Meeting of the Board of Public Works – January 31st 2012

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Tuesday January 31st 2012 at 6:00 PM in Conference Room #2 of City Hall. Chairman Jaaren Riebe called the meeting to order.

1. Call to order/Roll Call

PRESENT – Jaaren Riebe (Chairman), Kyle Kozelka, Karen Solomon, Jean Titlbach, Mike Jones
ALSO PRESENT – Mayor Dave Hemmer, City Administrator Aaron Kramer, Co-Public Works Manager Terry Meyer, Aaron Amundson (Bluffview Elementary Principal), Sergeant Kyle Teynor

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Solomon SECOND: Titlbach VOTE: 5-0

Without objection, the agenda was moved:

6. DISCUSSION AND ACTION – Request to prohibit parking on a section of Wells Street

Aaron Amundson explained his request that parking be banned on East Wells Street, east from the entrance to the school, is included in the packet. A memo from Sergeant Teynor was discussed, which recommended a change to another ordinance involving parking near the high school (7.36) ACTION: To direct staff to draft an ordinance amending Section 7.32, to ban the parking, stopping or standing of motor vehicles on both sides of East Wells Street, from the entrance to Bluffview to the eastern end of the street, to amend Section 7.36 to have the hours of the parking ban run from 7 AM to 4:30 PM, and to contact the District Superintendent to inquire if the school district would share in the cost of the new signs required by these ordinance changes MOTION: Titlbach SECOND: Solomon VOTE: 5-0

4. DISCUSSION AND ACTION - Review and recommendation on request for easement from Beinborn Brothers Construction to use a portion of the 3rd Street right-of-way for access to their proposed apartment complexes on Brunson Street

On January 16th, the Plan Commission approved this request. Discussion was held on the proposal to construct a triplex versus a duplex, but that issue is under the jurisdiction of the Plan Commission. This item will need final approval by Council on February 7th. ACTION: To approve the request MOTION: Titlbach SECOND: Solomon VOTE: 4-1 (Riebe opposed)

5. DISCUSSION AND ACTION - Review and recommendation on request from Beinborn Brothers Construction for temporary water service to proposed apartment complexes on Brunson Street

On January 16th, the Plan Commission approved this request. This item will need final approval by Council on February 7th. ACTION: To approve the request MOTION: Solomon SECOND: Titlbach VOTE: 4-1 (Riebe opposed)

7. DISCUSSION AND ACTION – Request to waive bid requirements for repair of Wastewater Aeration Blower

Meyer explained the reasoning behind the request, which is mainly because the cost of acquiring quotes would be prohibitive. ACTION: To approve the bid waiver request, and approve the bid by Pathfinders for \$5,085 MOTION: Solomon SECOND: Kozelka VOTE: 5-0

8. DISCUSSION AND ACTION – Ordinance 2012-02 (CREATING SECTION 7.05 (3) (e) 4 AND SECTION 7.05 (3) (e) 5 (PARKING REGULATIONS) OF THE MUNICIPAL CODE)

This ordinance would establish parking regulations for the parking lot adjacent to AmericInn and Fort Mulligans in the downtown. ACTION: To approve Ordinance 2012-02, but have staff provide a map of the area for the February 7th Council meeting MOTION: Riebe SECOND: Kozelka VOTE: 5-0

9. DISCUSSION AND ACTION – Sidewalk Point System

Staff reviewed a proposed point system to prioritize installation of new sidewalks and repair of current sidewalks for future planning. The new system would make the determination of where sidewalks are installed and repaired. ACTION: To direct staff to draft an ordinance implementing the proposed sidewalk point system MOTION: Solomon SECOND: Kozelka VOTE: 5-0

3. APPROVAL – Minutes of the January 16th 2012 meeting

ACTION: To approve MOTION: Solomon SECOND: Kozelka VOTE: 5-0

10. ADJOURNMENT (6:45 PM)

MOTION: Solomon SECOND: Kozelka VOTE: 5-0

Submitted by City Administrator Aaron Kramer