

Common Council Meeting – December 20th 2011

A regular meeting of the Common Council of the City of Prairie du Chien was held on Tuesday December 20th 2011 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order. **Call to order/Roll Call** – Sharon Boylen absent **Certification of the open meeting law agenda requirements and approval of the agenda** – ACTION: To certify and approve MOTION: Ames SECOND: Munson VOTE: 11-0 **Pledge of Allegiance** – Led by Ken Fleshner

I. PUBLIC HEARINGS AND PRESENTATIONS - None

II. CONSENT AGENDA

A. COUNCIL MINUTES – December 6th 2011, B. FINANCE COMMITTEE – December 6th 2011, C. PERSONNEL COMMITTEE – September 29th 2011, D. PUBLIC WORKS COMMITTEE – November 3rd 2011, E. POLICE AND FIRE COMMISSION MINUTES – November 17th 2011 F. OPERATORS LICENSES ACTION: To approve the consent agenda MOTION: Munson SECOND: Hein VOTE: 11-0

III. ITEMS REMOVED FROM CONSENT AGENDA - None

IV. CITY ADMININSTRATOR’S REPORT

No formal action taken

V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

Randall Paske (1300 East Wells) spoke in opposition to the proposal on the agenda to install sidewalks on a section of Wells Street. John Lochner (216 Rice Street), Kathryn Garrity (740 South Beaumont), Doug Kruel (797 Overview Court), Norma Lochner (741 Overview Court) all spoke regarding the Pattison Sand Gravel operations along the Highway 18 bypass, requesting the operations be relocated. A petition was presented asking the Council to move the operations due to noise and safety concerns. ACTION: To accept the petition MOTION: Riebe SECOND: Solomon VOTE: 11-0

The City Administrator said staff was aware of the neighbor’s concerns and has been discussing the issues with Kyle Pattison and Wisconsin Southern Railroad, and the item would be placed on the January 3rd Council agenda for further discussion and action.

VI. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

ACTION: To approve MOTION: Hein SECOND: Ames VOTE: 11-0

B. PERSONNEL - Policy 2011-05 (Relating to the Use of City Facilities)

This policy would update and replace the current policy, approved in 1993, and address the storage of employee items on city property. ACTION: To approve Policy 2011-05 MOTION: Hein SECOND: Pintz VOTE: 11-0

C. PERSONNEL - Policy 2011-06 (Revocation of Policy 2011-04)

This policy will repeal Policy 2011-04 (Grievance Procedure), since that issue is now covered under Chapter 22 (Personnel) of the Municipal Code, effective January 1st 2012. ACTION: To approve Policy 2011-06 MOTION: Hein SECOND: Jones VOTE: 10-1 (Fleshner opposed)

D. PERSONNEL – Salary Bonuses

The Personnel Committee last week approved a series of salary bonuses for several employees. These would be issued with the first payroll in January. Considerable discussion was held on the proposed

bonuses. ACTION: To approve the proposed bonuses MOTION: Hein SECOND: Ames VOTE: 6-5 (Thein, Fleshner, Riebe, Pintz and Jones opposed)

E. PUBLIC WORKS - Relocation of homes on Marquette Road

Last week, the Committee approved a motion to direct that staff and Community Development Alternatives begin the grant application and budgetary estimates for relocating six homes. ACTION: To approve the Committee report which recommended moving forward with investigating the possible relocation of homes MOTION: Hein SECOND: Munson VOTE: 11-0

F. PUBLIC WORKS - Campion Boat Landing Improvements

Last week, the Committee approved a revision of their earlier-approved plan, which would re-align the proposed improvements as follows from north to south along the shoreline: green space, new boat launch, existing boat launches, open space, improved storm water ditch, canoe and kayak launch area, new handicap-accessible fishing pier. ACTION: To approve the Committee report MOTION: Riebe SECOND: Solomon VOTE: 11-0

G. PUBLIC WORKS - Wells Street sidewalk improvements

The Committee last week directed staff to finalize the plans for repairing the damaged sidewalk on Wells between 9th and 10th Streets first, then installing sidewalks on Wells Street from 20th moving west, with the existing budgeted amount for 2012 being the limits of the project. The 2012 budget includes \$10,000 for sidewalks, with roughly 50 percent earmarked for the Trip Hazard program, leaving \$5,000 for this motion. ACTION: To approve the proposal for installing and repairing sidewalks on Wells Street MOTION: Pintz SECOND: Hein VOTE: 11-0

H. PUBLIC WORKS - Wayfinding sign determinations

The Committee last week approved a motion to direct staff begin the process of identifying the location of the signage, and what each sign would say, and come back to the Committee with a cost estimate. No funds were included in the 2012 budget for this project. ACTION: To approve the Committee report MOTION: Hein SECOND: Munson VOTE: 10-1 (Ames opposed)

I. PUBLIC WORKS - Streetlights/energy reduction plans

The Committee last week directed staff to begin developing an energy conservation program, including, but not limited to, the switch to LED lighting and the removal of some street lights. ACTION: To approve the Committee report MOTION: Hein SECOND: Munson VOTE: 11-0

J. PUBLIC WORKS - Authorize the Wastewater Department staff to develop and distribute a Request for Proposal (RFP) to sandblast and coat the aeration basin

Funds are in the 2011-2013 Capital Improvement Plan. ACTION: To approve the Committee report to authorize the RFP MOTION: Riebe SECOND: Munson VOTE: 11-0

K. PUBLIC WORKS - Authorization to bid out the 2012 asphalt and concrete contracts

The 2012 budget has \$10,000 for concrete and \$10,000 for asphalt. ACTION: To approve the Committee report MOTION: Munson SECOND: Hein VOTE: 11-0

L. PUBLIC WORKS – 2012 goals for Crackfill, Trip Hazard and Expansion Joint Work

ACTION: To approve the goals MOTION: Hein SECOND: Solomon VOTE: 11-0

VII. OLD BUSINESS - None

VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Ordinance 2011-33 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

ACTION: To approve Ordinance 2011-33 MOTION: Titlbach SECOND: Ames VOTE: 10-0-1 (Pintz abstained)

B. DISCUSSION AND ACTION – Ordinance 2011-34 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

ACTION: To approve Ordinance 2011-35 MOTION: Riebe SECOND: Solomon VOTE: 11-0

C. DISCUSSION AND ACTION - Resolution 2011-39 (AUTHORIZING EXPENDITURE OF UP TO \$70,000 OF TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4) FUNDS TOWARD DOWNTOWN REDEVELOPMENT)

This resolution is in agreement with earlier Council action involving the Fort Crawford Motel redevelopment project and the Downtown Revolving Loan Fund. ACTION: To approve Resolution 2011-39 MOTION: Hein SECOND: Solomon VOTE: 10-0-1 (Thein abstained)

D. ADJOURN to CLOSED SESSION (8:00 PM)

ACTION: To adjourn to closed session under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility RE: Performance Review of the City Administrator and under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Municipal investment in proposed Industrial Park spec building (TIF funding) MOTION: Solomon SECOND: Munson VOTE: 11-0

E. CONVENE into OPEN SESSION (8:58 PM)

ACTION: To convene into open session MOTION: Munson SECOND: Titlbach VOTE: 11-0

F. ACTION from CLOSED SESSION

ACTION: To direct staff to negotiate a developer's agreement regarding a proposed Industrial Park spec building, using TIF funds MOTION: Titlbach SECOND: Solomon VOTE: 11-0

ACTION: To approve the evaluation of the City Administrator MOTION: Solomon SECOND: Munson VOTE: 11-0

IX. ADJOURN (8:59 PM)

MOTION: Solomon SECOND: Ames VOTE: 11-0

Submitted by City Administrator Aaron Kramer

RESOLUTIONS APPROVED

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ORDINANCES APPROVED

* Ordinance 2011-33 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

* Ordinance 2011-34 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

POLICIES APPROVED

* Policy 2011-05 (Relating to the Use of City Facilities)

* Policy 2011-06 (Revocation of Policy 2011-04)