



CITY OF PRAIRIE DU CHIEN

Municipal Offices

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MEETING NOTICE – COMMON COUNCIL

Tuesday December 20th 2011 – 7:00 P.M. – Council Chambers – City Hall

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday December 20th 2011 at 7:00 P.M.** in the Council Chambers at City Hall.

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PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed:

By _____

Aaron Kramer, City Administrator - Date: December 16th 2011

ITEMS TO BE DISCUSSED AND ACTED UPON:

- * **Call to order/Roll Call.**
- * **Certification of the open meeting law agenda requirements and approval of the agenda**
- * **Pledge of Allegiance**

I. PUBLIC HEARINGS AND PRESENTATIONS

II. CONSENT AGENDA

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – December 6th 2011
- B. FINANCE COMMITTEE – December 6th 2011
- C. PERSONNEL COMMITTEE – September 29th 2011
- D. PUBLIC WORKS COMMITTEE – November 3rd 2011
- E. POLICE AND FIRE COMMISSION MINUTES – November 17th 2011
- E. OPERATORS LICENSES

III. ITEMS REMOVED FROM CONSENT AGENDA

IV. CITY ADMININSTRATOR’S REPORT

V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(Please limit comments to no more than three minutes)

VI. COMMITTEE REPORTS AND ACTIONS

A. FINANCE – Claims

B. PERSONNEL - Policy 2011-05 (Relating to the Use of City Facilities) (NOTE: This policy would update and replace the current policy, approved in 1993, and address the storage of employee items on city property.)

C. PERSONNEL - Policy 2011-06 (Revocation of Policy 2011-04) (NOTE: This policy will repeal Policy 2011-04 (Grievance Procedure), since that issue is now covered under Chapter 22 (Personnel) of the Municipal Code, effective January 1st 2012.)

D. PERSONNEL – Salary Bonuses (NOTE: The Personnel Committee last week approved a series of salary bonuses for several employees. These would be issued with the first payroll in January, if approved.)

E. PUBLIC WORKS - Relocation of homes on Marquette Road (NOTE: Last week, the Committee approved a motion to direct that staff and Community Development Alternatives begin the grant application and budgetary estimates for relocating six homes.)

F. PUBLIC WORKS - Champion Boat Landing Improvements (NOTE: Last week, the Committee approved a revision of their earlier-approved plan, which would re-align the proposed improvements as follows from north to south along the shoreline: green space, new boat launch, existing boat launches, open space, improved storm water ditch, canoe and kayak launch area, new handicap-accessible fishing pier.)

G. PUBLIC WORKS - Wells Street sidewalk improvements (NOTE: The Committee last week directed staff to finalize the plans for repairing the damaged sidewalk on Wells between 9th and 10th Streets first, then installing sidewalks on Wells Street from 20th moving west, with the existing budgeted amount for 2012 being the limits of the project. The 2012 budget includes \$10,000 for sidewalks, with roughly 50 percent earmarked for the Trip Hazard program, leaving \$5,000 for this motion.)

H. PUBLIC WORKS - Wayfinding sign determinations (NOTE: The Committee last week approved a motion to direct staff begin the process of identifying the location of the signage, and what each sign would say, and come back to the Committee with a cost estimate. No funds were included in the 2012 budget for this project.)

I. PUBLIC WORKS - Streetlights/energy reduction plans (NOTE: The Committee last week directed staff to begin developing an energy conservation program, including, but not limited to, the switch to LED lighting and the removal of some street lights.)

J. PUBLIC WORKS - Authorize the Wastewater Department staff to develop and distribute a Request For Proposal (RFP) to sandblast and coat the aeration basin (NOTE: Funds are in the 2011-2013 Capital Improvement Plan.)

K. PUBLIC WORKS - Authorization to bid out the 2012 asphalt and concrete contracts (NOTE: The 2012 budget has \$10,000 for concrete and \$10,000 for asphalt.)

L. PUBLIC WORKS - 2012 goals for Crackfill, Trip Hazard and Expansion Joint Work

VII. OLD BUSINESS

VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION – Ordinance 2011-33 (ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

B. DISCUSSION AND ACTION – Ordinance 2011-34 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN)

C. DISCUSSION AND ACTION - Resolution 2011-39 (AUTHORIZING EXPENDITURE OF UP TO \$70,000 OF TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4) FUNDS TOWARD DOWNTOWN REDEVELOPMENT) (NOTE: This resolution is in agreement with earlier Council action involving the Fort Crawford Motel redevelopment project and the Downtown Revolving Loan Fund.)

D. ADJOURN to CLOSED SESSION

1. Under Wisconsin State Statute 19.85(1) (c). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility

RE: Performance Review of the City Administrator

2. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

RE: Municipal investment in proposed Industrial Park spec building (TIF funding)

E. CONVENE into OPEN SESSION

F. ACTION from CLOSED SESSION

IX. ADJOURN

Aaron Kramer, City Administrator