

Minutes of the Finance Committee – November 1st 2011

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday November 1st 2011 at 5:30 PM in Conference Room #2 of City Hall. Chairperson Kathleen Hein called the meeting to order.

1. Call to order/Roll Call

All present ALSO PRESENT – Mayor Dave Hemmer, City Planner Garth Frable

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Pintz SECOND: Munson VOTE: 5-0

3. APPROVAL – Minutes of the October 18th 2011 meetings

ACTION: To approve MOTION: Munson SECOND: Ames VOTE: 5-0

4. APPROVAL – Claims

A. PREVIOUS CLAIM – Bridgeport Sanitary District (NOTE: At its last meeting, the Finance Committee removed an \$85.11 payment to the Bridgeport Sanitary District until staff could provide an explanation, which will be provided.) - The City Administrator explained the bill is the result of service being provided to the airport via the Bridgeport Sanitary District, which in turn is billed by the city. Riebe asked why the brush pile could not be burned, instead of chipped, and asked the City Administrator to get more information.

ACTION: To approve the payment MOTION: Pintz SECOND: Ames VOTE: 5-0

ACTION: To approve the remainder of the claims, minus two (2) \$50 claims for Interstate EMS for stand-by until more information is obtained from the City Administrator MOTION: Pintz SECOND: Munson VOTE: 5-0

ACTION: To require all expenditures through the remainder of the year be pre-approved by the City Administrator MOTION: Hein SECOND: Munson VOTE: 5-0

5. DISCUSSION AND ACTION - Resolution 2011-34 (TRANSFERRING SURPLUS FUNDS FROM TAX INCREMENT FINANCING DISTRICT NUMBER 5 (TID #5) TO TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4))

The city owes the Wisconsin Department of Transportation (WDOT) \$41,592 for the Main Street Streetscape. The remainder of the funds came from a grant. This resolution and the following will allow for payment of the money owed to WDOT - \$23,372.54 from TIF 5 and \$18,219.46 from TIF 4. However, the TIF 5 support needs to be transferred to TIF 4 and then TIF 4 pays the \$41,592.

ACTION: To approve Resolution 2011-34 MOTION: Hein SECOND: Pintz VOTE: 5-0

6. DISCUSSION AND ACTION – Resolution 2011-35 (AUTHORIZING EXPENDITURE OF UP TO \$41,592 OF TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4) FUNDS TOWARD THE DOWNTOWN STREETScape EXTENSION ON MAIN STREET)

ACTION: To approve Resolution 2011-35 MOTION: Hein SECOND: Munson VOTE: 5-0

7. DISCUSSION AND ACTION – Proposed 2012 Budget

The City Administrator presented the proposed 2012 budget. The Committee wanted the following goals added: CITY ADMINISTRATOR – Development of a Tax Increment District (TID) plan, STREET DEPARTMENT – Additional goals, LIBRARY – More measureable goals.

ACTION: To restore funding for two crossing guards in 2012 (\$7,704) MOTION: Hein SECOND: Riebe VOTE: 5-0

Riebe asked that further work be done on expanding the outdoor pool hours in 2012.

ACTION: To increase the funding for Fort Crawford Museum from \$1,500 to \$4,000 MOTION: Riebe
SECOND: Munson VOTE: 5-0
ACTION: To include \$7,500 in the 2012 budget for the Emerald Ash Borer program MOTION: Hein
SECOND: Ames VOTE: 4-1 (Pintz opposed)

8. ADJOURNMENT

MOTION: Pintz SECOND: Riebe VOTE: 5-0

NOTE: The Committee will meet next on Wednesday November 9th at 530 PM.

Submitted by City Administrator Aaron Kramer