



## CITY OF PRAIRIE DU CHIEN

### Municipal Offices

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### MEETING NOTICE – COMMON COUNCIL

Tuesday November 1st 2011 – 7:00 P.M. – Council Chambers – City Hall

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday November 1<sup>st</sup> 2011 at 7:00 P.M.** in the Council Chambers at City Hall.

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**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested – emailed:

By \_\_\_\_\_

Aaron Kramer, City Administrator - Date: October 28<sup>th</sup> 2011

#### **ITEMS TO BE DISCUSSED AND ACTED UPON:**

- \* **Call to order/Roll Call.**
- \* **Certification of the open meeting law agenda requirements and approval of the agenda**
- \* **Pledge of Allegiance**

#### **I. PUBLIC HEARINGS AND PRESENTATIONS**

A. PUBLIC HEARING - Request from David & Daniel Beinborn (Beinborn Brothers Construction), 1100 South 7th Street, to rezone from R-1 “Low Density Residential” to R-2 “Medium Density Residential” Zoning District (NOTE: The Plan Commission approved this request at its October 4<sup>th</sup> meeting.)

B. ACTION on aforesaid agenda item

#### **II. CONSENT AGENDA**

(The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.)

- A. COUNCIL MINUTES – October 18<sup>th</sup> 2011
- B. FINANCE COMMITTEE – October 18<sup>th</sup> 2011
- C. PARK BOARD – September 21<sup>st</sup> 2011
- D. HOFFMAN HALL BUILDING COMMITTEE – September 16<sup>th</sup> 2011
- E. BOARD OF ZONING APPEALS – August 11<sup>th</sup> 2011
- F. PUBLIC WORKS COMMITTEE – September 29<sup>th</sup> 2011
- E. OPERATOR’S LICENSES

#### **III. ITEMS REMOVED FROM CONSENT AGENDA**

#### **IV. CITY ADMINISTRATOR’S REPORT**

#### **V. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT**

(Please limit comments to no more than three minutes)

#### **VI. COMMITTEE REPORTS AND ACTIONS**

A. FINANCE – Claims

B. FINANCE - Resolution 2011-34 (TRANSFERRING SURPLUS FUNDS FROM TAX INCREMENT FINANCING DISTRICT NUMBER 5 (TID #5) TO TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4)) (NOTE: The city owes the Wisconsin Department of Transportation (WDOT) \$41,592 for the Main Street Streetscape. The remainder of the funds came from a grant. This resolution and the following will allow for payment of the money owed to WDOT - \$23,372.54 from TIF 5 and \$18,219.46 from TIF 4. However, the TIF 5 support needs to be transferred to TIF 4 and then TIF 4 pays the \$41,592.)

C. FINANCE – Resolution 2011-35 (AUTHORIZING EXPENDITURE OF UP TO \$41,592 OF TAX INCREMENT FINANCING DISTRICT NUMBER 4 (TID #4) FUNDS TOWARD THE DOWNTOWN STREETScape EXTENSION ON MAIN STREET)

D. PARK BOARD – Waiving Fees for Rendezvous (NOTE: The Park Board on October 19<sup>th</sup> voted to have the city co-sponsor the event for the next two years and waive the fees charged for using the islands and shelters. This would result in roughly \$2,000 in less revenues for next year's and 2013's budget.)

E. PUBLIC WORKS - Tree Inventory and Emerald Ash Borer Planning (NOTE: Last week, the Committee recommended budgeting \$7,500 in the 2012 budget to begin this program, which includes treating and/or removing ash trees on public property, planting new trees, and hiring a part-time city forester.)

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. DISCUSSION AND ACTION – Proposed 2012 Budget (NOTE: The budget will be given its first presentation, and staff will be asking the Council to approve November 29<sup>th</sup> at 7 PM for the public hearing on the budget.)

B. DISCUSSION AND ACTION – Airport Fees (NOTE: Earlier this year, the Airport Commission recommended a series of revenue increases at the airport. The Council accepted the report, but never took official action to adopt. Those changes are: 1) the city's surcharge on fuel sales be increased from \$.05 per gallon to \$.10 per gallon when a new airport operator contract is signed, 2) a market study of billboard prices in the area be done to determine a proposed rate increase when the current billboard leases expire in 2013, and 3) the current hangar leases include a 20 percent increase in rental charges when they come up for renewal, with an annual increase at the rate of the Consumer Price Index be added.)

C. DISCUSSION - Items for future agenda consideration or Committee assignment

D. CLOSED SESSION under Wisconsin State Statute 19.85 (1) (c) considering employment...of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely contract with one employee.

RE: Employment Contract with City Planner

E. RECONVENE into open session

F. ACTION from closed session

**IX. ADJOURN**

Aaron Kramer, City Administrator