

## **Minutes of the Meeting of the Board of Public Works – October 27th 2011**

A meeting of the Board of Public Works of the City of Prairie du Chien, Wisconsin was held on Thursday October 27<sup>th</sup> 2011 at 6:00 PM in Conference Room #2 of City Hall. Chairman Jaaren Riebe called the meeting to order.

### **1. CALL TO ORDER/ROLL CALL**

ABSENT – Karen Solomon ALSO PRESENT – Mayor Dave Hemmer, Co-Public Works Manager Terry Meyer, Park and Rec Director Mike Ulrich, Michael Douglass (Villa Louis)

### **2. Certification of the open meeting law agenda requirements and approval of agenda**

MOTION: Titlbach SECOND: Kozelka VOTE: 4-0

### **3. APPROVAL – Minutes of the September 29th 2011 meeting**

MOTION: Kozelka SECOND: Titlbach VOTE: 4-0

### **4. PUBLIC HEARING – Donation of land to the State of Wisconsin (Villa Louis)**

On September 26th, Michael Douglas, Site Director for the Villa Louis, sent a letter to the City Administrator requesting a donation of land from the City on St. Feriole Island. A public hearing to determine if the land is of no future value to the city must be held before any further consideration can be made. Riebe opened the public hearing at 6:02 PM. Douglass provided a brief history of the land transactions involving the city and the State Historical Society, and provided a map showing the land in question. No other public comments were received. Riebe closed the public hearing at 6:10 PM.

### **5. ACTION on aforesaid item**

ACTION: To table any formal action on the land donation request until Douglass and the City Administrator investigate a possible land swap between the city and the state, involving the aforementioned parcel and other land in the city owned by the state MOTION: Riebe SECOND: Kozelka VOTE: 4-0

### **6. DISCUSSION AND ACTION – Possible sidewalks on Wells Street**

Chairman Riebe had requested a discussion on the possibility of installing sidewalks on Wells Street in the vicinity of the outdoor pool and Bluffview School. Staff produced a memo showing the cost of installing sidewalk and curb would be roughly \$67,000. A portion would be assessable to adjacent property owners. ACTION: To direct staff to begin preliminary work on completing the sidewalk network on Wells from 20<sup>th</sup> Street to 14<sup>th</sup> Street MOTION: Titlbach SECOND: Jones VOTE: 4-0

### **7. DISCUSSION AND ACTION – Possible sidewalks on Webster street East of Marquette Street**

Chairman Riebe has requested this item. Staff provided a memo which showed the cost of installing sidewalk and curb would be roughly \$88,000. Due to the size of the project and its cost, and the current budget situation, the Committee took no formal action on the proposal.

### **8. DISCUSSION AND ACTION – Goddens' Pit Improvements**

At its last meeting, the Council directed this issue to the Public Works Committee for further discussion and development of an action plan. A series of improvements from the Park Board was also reviewed. Due to the lack of funds and available staff, the Committee decided to not move forward with the project at this time. ACTION: To table the Godden's Pit Improvements until the City hears back on its application to the National Guard, asking for their assistance in cleaning up the site MOTION: Jones SECOND: Kozelka VOTE: 4-0

**9. DISCUSSION AND ACTION – Tree Inventory and Emerald Ash Borer Planning**

The City Council received a report on the city’s tree inventory and the impact of the emerald ash borer on the city’s tree population. The Committee is being asked to discuss the implementation of the plan. A proposed budget of \$7,500 was provided to the Committee, which included the hiring of a part-time city forester (\$1,000), chemically treating 215 ash trees at 43 trees per year (\$4,300), removing 178 ash trees at 35 per year (\$1,750), and planting roughly 40-50 new trees per year (\$500). The City Administrator noted that no funds for the work have been included in the proposed 2012 budget.

ACTION: To support the proposed plan, and encourage the Council to include the funds in the 2012 budget MOTION: Titlbach SECOND: Kozelka VOTE: 4-0

**10. CLOSED SESSION (6:58 PM)**

ACTION: To go into closed session, under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Acquisition of property MOTION: Riebe SECOND: Titlbach VOTE: 4-0

**11. RECONVENE into open session (7:37 PM)**

MOTION: Riebe SECOND: Kozelka VOTE: 4-0

**12. ACTION from closed session**

No formal action was taken

**13. ADJOURN (7:38 PM)**

ACTION: To adjourn until Thursday November 3<sup>rd</sup> at 6:00 PM, when the Committee will meet at the Campion Boat Landing MOTION: Titlbach SECOND: Kozelka VOTE: 4-0

Submitted by City Administrator Aaron Kramer