

Hoffman Hall Building Committee Minutes Friday, October 21st 1:30pm

The meeting was called to order with the following members present Adamany, Panka, Meyer, Kozelka, Ulrich, Riebe (arrived 1:35). Also present was Pam Ritchie and Kyle Schauf from HSR.

Motion by Meyer, second by Kozelka to approve open certification requirements. Motion carried.

Motion by Kozelka, second by Meyer to approval September 16, 2011 minutes. Motion carried

Kyle Schauf from HSR reported he and staff toured Hoffman Hall to verify what our actual needs were and presented documentation. A discussion ensued on each of the buildings components and what the board would like HSR to revise. The committee requested that HSR to have discussions with their staff on specific HVAC breakdowns and contact Alliant Energy to gather information from them on the Shared Savings Program pertinent to the Building Services section and report back there findings. The next meeting should also target approval of Engineering, Drawings, and Bid Package as part of the Phase 1.

No action taken on approval of Phase 1

Terry Meyer will contact Focus on Energy to determine possible energy reduction opportunities.

The committee will continue to provide the council with updates on spending utilizing all city, state, and federal guidelines.

Meyer motion to adjourn, Kozelka second. Motion carried with next meeting scheduled for November 7th, 1:30pm