

## **Minutes of the Downtown Revolving Loan Fund Committee – October 11<sup>th</sup> 2011**

A meeting of the Downtown Revolving Loan Fund Committee of the City of Prairie du Chien was held on Tuesday October 11<sup>th</sup> 2011 at 5:15 PM in Conference Room #2 of City Hall. Chairperson Aaron Kramer called the meeting to order.

### **1. Call to order/Roll Call**

ABSENT – Ken Wall, Dan Key, Jamie Stram ALSO PRESENT – Kent Stark, Amber Pulda (PDRI)

### **2. Certification of the open meeting law agenda requirements and approval of the agenda**

MOTION: Ames SECOND: Huebsch VOTE: 4-0

### **3. APPROVAL – Minutes of the October 11<sup>th</sup> 2010 meeting**

ACTION: To approve MOTION: McDonald SECOND: Ames VOTE: 4-0

### **4. DISCUSSION AND ACTION – Motion to Rescind Previous Vote**

This motion to rescind would involve the approval last week of a \$1,087 loan for Kent Stark to do interior improvements to the building at 104 East Blackhawk Street. ACTION: To rescind the motion MOTION: Kramer SECOND: Ames VOTE: 4-0

### **5. DISCUSSION AND ACTION – Loan Application for Kent Stark, 104 East Blackhawk Street**

Kramer explained that he felt the loan was improper for two reasons: 1) the applicant, Kent Stark, is not a member of PDRI, which is a violation of Article VI, Section E of the By-Laws of the Committee, and 2) the actual improvements would be fixed assets to the property, which would be a benefit to the owner of the building, Ken Wall, if the renter would leave, and this would create a potential conflict of interest where a property owner uses a surrogate (renter) to make an improvement to the property, in light of the fact that Wall is a member of the Committee. Kramer stated his position should not be interpreted as a comment on the nature of the business involved, tattoo and body piercing. Committee members discussed the reasons behind rejecting the loan, and possible amendments to the by-laws, whereby renters could receive loans for fixed and permanent assets and improvements only if the property owner co-signs the loan and assumes financial liability for the loan if the renter fails to pay. Stark confirmed he was not a member of PDRI, but did plan to purchase a membership in the future. ACTION: To reject the loan application for Kent Stark MOTION: Ames SECOND: McDonald VOTE: 4-0

### **6. ADJOURNMENT (5:55 PM)**

MOTION: McDonald SECOND: Ames VOTE: 4-0

Submitted by City Administrator Aaron Kramer