

Minutes of the Personnel, License & Insurance Committee – September 13th 2011

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Tuesday September 13th 2011 at 7:00 PM in Conference Room #2 of City Hall. Chairperson Linda Munson called the meeting to order.

1. CALL TO ORDER/ROLL CALL

All present. ALSO PRESENT – Mayor Dave Hemmer, Fire Chief Harry Remz

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Hein SECOND: Ames VOTE: 5-0

3. APPROVAL – Minutes of the September 6th 2011 meeting

MOTION: Hein SECOND: Solomon VOTE: 5-0

4. DISCUSSION AND ACTION – Proposed Personnel Ordinance and City Residency Policy

Policy 2011-04 (Grievance Procedure) was reviewed and discussed, with a change to create a separate section for library employees included. ACTION: To approve Policy 2011-04 (Grievance Procedure) and forward to the Council for a vote on September 20th MOTION: Riebe SECOND: Hein VOTE: 5-0 Discussion was held on proposed changes in residency. The new ordinance would require all new full-time employees to reside in the city limits, all part-time employees must reside within five miles of the city limits and reside in Wisconsin, no part-time employee can accept a full-time position and not move into the city limits, and current employees are “grandfathered” from the new ordinance.

ACTION: To approve the changes to Ordinance 1.06 (City Residency) and forward to the Council for a vote on October 4th MOTION: Munson SECOND: Solomon VOTE: 5-0

Further discussion was held on a number of topics, including increasing the years of service required for vacation, eliminating or altering the vacation carryover rule, altering the compensation for required holiday work, and changing the current compensatory formula. No official action was taken.

5. ADJOURN (9:00 PM)

MOTION: Solomon SECOND: Hein VOTE: 5-0

Submitted by City Administrator Aaron Kramer