

Minutes of the Personnel, License and Insurance Committee – September 6th 2011

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Tuesday September 6th 2011 at 5:30 PM in Conference Room #2 of City Hall. Chairperson Linda Munson called the meeting to order.

1. CALL TO ORDER/ROLL CALL

All members present. ALSO PRESENT – Mayor Dave Hemmer, Police Lieutenant Terry Sprosty

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Ames SECOND: Hein VOTE: 5-0

3. APPROVAL – Minutes of the August 11th 2011 meeting

ACTION: To approve MOTION: Solomon SECOND: Ames VOTE: 5-0

4. DISCUSSION AND ACTION – Proposed Personnel Ordinance

This ordinance would codify the city's current personnel procedures, as well as meet the state requirement for a grievance procedure, as required under the recently-passed Budget Repair Bill (Act 10). Considerable discussion was held on the grievance procedure. ACTION: To approve the grievance procedure, with the changes as discussed by the Personnel Committee, and send to the Council as an action item on September 20th to approve as an official city policy MOTION: Solomon SECOND: Ames VOTE: 5-0

More discussion on the proposed ordinance was held, with the majority being on the current city residency requirement. The committee agreed that residency should be required of all future city employees, but there was some discussion on whether this requirement should impact part-time park and recreation employees, with further discussion to be held at the next meeting of the Committee, scheduled for Tuesday September 13th at 5:30 PM

5. ADJOURN (6:30 PM)

MOTION: Solomon SECOND: Munson VOTE: 5-0

Submitted by City Administrator Aaron Kramer