

Minutes of the Design and Preservation Commission – August 29th 2011

A meeting of the Design and Preservation Commission of the City of Prairie du Chien was held on Monday August 29th 2011 at 5:15 PM in Conference Room #2 of City Hall. Chairperson Mary Ann Stemper called the meeting to order.

1. CALL TO ORDER/ROLL CALL

ABSENT – Welter ALSO PRESENT – Zoning Administrator Julie Jackson, Ken Stark, Pam Ritchie, Jen Schultz (Courier-Press)

2. Certification of the open meeting law agenda requirements and approval of the agenda

MOTION: Toberman SECOND: Hein VOTE: 6-0

3. APPROVAL – Minutes of the February 17th 2011 meeting

ACTION: To approve MOTION: Toberman SECOND: Pulda VOTE: 6-0

Without objection, the agenda was moved:

6. DISCUSSION AND ACTION - Proposed sign for The Local Oven

The applicant is the Opportunity Center, 207 W. Blackhawk Avenue. ACTION: To approve as submitted with bracketry and size to match the Juniper's sign MOTION: Hein SECOND: Toberman VOTE: 6-0

7. DISCUSSION AND ACTION - Proposed handicap ramp for The Local Oven

The applicant is the Opportunity Center, 207 W. Blackhawk Avenue. ACTION: To approve under the condition that the ramp must comply with ADA requirements and the Commission suggests that the railings match the sign bracketry from the above motion to accenture the building MOTION: Hein SECOND: Hemmer VOTE: 6-0

NOTE: Tarah Sutton-Marx arrived at 5:27 PM

4. DISCUSSION AND ACTION - Proposed sign for Sutton Insurance

The applicant is Tarah Sutton-Marx, 106 W. Blackhawk Avenue. Discussion was held on it being a projecting sign. ACTION: To approve either design submitted but the oval shape is preferred with the recommendation that the sign be at least 3 feet-2 inches, but no larger than 4 feet-3 inches, and the bracketry is to compliment the others in the downtown MOTION: Toberman SECOND: Hein VOTE: 6-0

10. DISCUSSION AND ACTION - Proposed sign for River City Tattoo & Body Piercing

The applicant is Kent Stark – 104 E. Blackhawk Avenue. Discussion was held on the sign specifications (2 feet-by-3 feet, double-sided under the awning) ACTION: To approve as submitted with the suggestion that the corners be dog-eared MOTION: Pulda SECOND: Steiner VOTE: 6-0

5. DISCUSSION AND ACTION - Proposed sign for Children's Clothesline

The applicant is Stacy Leffler, 124 E. Blackhawk Avenue. Discussion was held on the color scheme (red and yellow). ACTION: To approve as submitted with the suggestion to choose a more muted and appropriate color scheme MOTION: Hein SECOND: Toberman VOTE: 6-0

Without objection, the following two agenda items were discussed simultaneously:

8. DISCUSSION AND ACTION - Signage for members who participate in preserving the historic downtown buildings (PDRI-Amber Pulda)

9. DISCUSSION AND ACTION - Proposed Prairie du Chien Historic Sign program (Mary Ann Stemper)

Pulda proposed a sign or plaque be presented and displayed for those who participate in preserving historical downtown buildings as a form of recognition. Stemper proposed some type of uniform signs at historic sites to recognize the history or celebration of years (anniversary) to encourage historic labeling of buildings and sites to reference their historical nature. Tom Steiner felt that visibility is important and that the sign or markers should be unique, possibly bronzed, to distinguish the type of site. ACTION: To pursue these two issues by appointing a committee to work with PDRI on a historic plaques program, using a defined element, such as bronzed, for identification and consistency
MOTION: Toberman SECOND: Steiner VOTE: 6-0

10. ADJOURNMENT (6:10 PM)

MOTION: Stemper SECOND: Steiner VOTE: 6-0
Submitted by City Administrator Aaron Kramer