

Minutes of the Board of Airport Commissioners – 3 August 2011

A meeting of the Board of Airport Commissioners of the City of Prairie du Chien was held on Wednesday August 3rd 2011 at 5:00 PM in Conference Room #2 of City Hall. In the absence of Chairman Bill Adamany, the City Administrator called the meeting to order.

1. Call to order

ABSENT – Adamany, Kendall ALSO PRESENT – Tom Schaumberg, Rich Yeomans

2. Certification of the open meeting law agenda requirements and approval of agenda

ACTION: To certify and approve the agenda MOTION: Felch SECOND: Dyer VOTE: 4-0

3. APPROVAL – Minutes of the April 19th 2010 meeting

ACTION: To approve MOTION: Hager SECOND: Felch VOTE: 4-0

4. DISCUSSION AND ACTION – Airport Financial Conditions

In July, the Common Council made a motion directing the Airport Board to develop a plan to make the airport a break-even or profitable operation. A memo from the City Administrator outlining possible revenue enhancements to reach that goal was discussed at length. The closing of the airport would not be feasible due to the federal and state agreements with the city, and there did not seem to be much benefit in expanding the operations. Several members noted that a number of hangars are for sale, gas sales are declining, and the overall aviation industry seems to be feeling the effects of the struggling economy. Comparisons between the Prairie du Chien Airport and other regional airports, in terms of gas prices, rent charge and other user fees, were discussed and reviewed.

ACTION: To recommend to the Council that the city's surcharge on fuel sales should be increased from \$.05 per gallon to \$.10 per gallon MOTION: Felch SECOND: Hager VOTE: 4-0

ACTION: To recommend to the Council that a market study of billboard prices in the area be done to determine a proposed rate increase when the current billboard leases expire in 2013 MOTION: Felch SECOND: Dyer VOTE: 4-0

ACTION: To recommend to the Council that the current hangar leases include a 20 percent increase in rental charges when they come up for renewal, with an annual increase at the rate of the Consumer Price Index be added MOTION: Hager SECOND: Dyer VOTE: 4-0

5. DISCUSSION AND ACTION – Runway Update

A memo from the City Administrator outlining the current status of the runway improvement project was discussed. The East-West runway is scheduled for a \$1.2 million replacement and widening in 2012. The city's share of the costs will range from \$30,000-60,000. ACTION: To support the runway repairs and expansion, and recommend to the Council that the city's share be included in the 2012 budget MOTION: Felch SECOND: Hager VOTE: 3-1 (Fleshner opposed)

6. ADJOURN (6:20 PM)

MOTION: Felch SECOND: Hager VOTE: 4-0

Submitted by City Administrator Aaron Kramer