

## **Minutes of the Plan Commission – 18 July 2011**

A meeting of the Plan Commission of the City of Prairie du Chien was held on Monday July 18<sup>th</sup> 2011 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order.

### **1. CALL TO ORDER/ROLL CALL**

ABSENT – Curt Kramer, Dan Key ALSO PRESENT – Zoning Administrator Julie Jackson, Plan Commission Attorney Mark Peterson

### **2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS AND APPROVAL OF AGENDA**

MOTION: Munson SECOND: Ritchie VOTE: 5-0

### **3. APPROVAL – Minutes of the July 7th 2011 meeting**

MOTION: Grunow SECOND: Hemmer VOTE: 5-0

### **4. DISCUSSION AND ACTION - Certified Survey Map located in NW¼ of the NW¼, Section 10, T6N, R6W, Town of Bridgeport, which is in the extraterritorial limits of the City of Prairie du Chien, Crawford County, Wisconsin – brought by Connie Hein**

Final approval by City Council will take place on July 19th. ACTION: To approve the Certified Survey Map MOTION: Hemmer SECOND: Grunow VOTE: 5-0

### **5. DISCUSSION AND ACTION – Home Occupation Ordinance**

A memo from City Planner Frable was included which lays out the groundwork for a discussion on a possible ordinance. Staff was seeking input from the Commission on what direction, if any, they wish to go in. Considerable discussion was held among the members, with the most common idea being that a home occupation be allowed as a conditional use permit, with annual review, and certain occupations should be prohibited. The Commission directed staff to draft a proposed ordinance and report back to the Commission.

### **6. DISCUSSION AND ACTION – Temporary Banner and Sign Ordinance**

A memo from the City Planner was included which proposes several changes to the current ordinance. Discussion was held on certain parts of the proposal, with opposition to a requirement that banners be flush to the ground. It was also decided that banners be no more than eight feet high. The Commission also wanted temporary event signs and banner located on public property to be permitted with special permission from the City Administrator or Zoning Administrator. There was also some discussion on the penalty clause of the proposal. The Commission directed staff to draft a proposed ordinance and report back to the Commission.

### **7. ADJOURNMENT (7:55 PM)**

MOTION: Grunow SECOND: Munson VOTE: 5-0

Submitted by City Administrator Aaron Kramer