

## **Minutes of the Plan Commission – 20 June 2011**

A meeting of the Plan Commission of the City of Prairie du Chien was held on Monday June 20<sup>th</sup> 2011 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order.

### **1. CALL TO ORDER/ROLL CALL**

ABSENT – Tom Nelson ALSO PRESENT – Julie Jackson, Terry Meyer (Co-Public Works Manager), Mark Peterson (Attorney), Scott Sheckler, Scott Sheckler Jr.

### **2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS**

ACTION: To certify MOTION: Munson SECOND: Ritchie VOTE: 6-0

### **3. APPROVAL – Minutes of the May 16th 2011 meeting**

ACTION: To approve MOTION: Kramer SECOND: Munson VOTE: 6-0

### **4. PUBLIC HEARING - Application of Richard Sheckler Construction, LLC, 430 S. Main Street, for a Conditional Use Permit to use the existing single-family dwelling for short-term rental in an R-1 Low Density Residential Zoning District.**

Jackson informed the Commission that the applicant had withdrawn his application.

### **5. ACTION on aforesaid agenda item**

No action required

### **6. REVIEW AND ACTION - Request by Country on the River (Scott Sheckler) to exceed the maximum size requirement for their temporary special event signs. (NOTE: No further approval required by Council.)**

Key declared he would abstain from the discussion and vote due to his relationship with the Shecklers. Discussion was held on the April 18<sup>th</sup> motion by the Plan Commission to allow Country on The River to put their signs up 60 days before the event, while the ordinance allows only 30 days. Peterson said the Commission could not rescind the motion, as the signage had been put in place with the understanding the April 18<sup>th</sup> motion was valid. ACTION: To have the Commission acknowledge that their motion of April 18<sup>th</sup> was in error, and that no precedent is to be established by that motion MOTION: Munson SECOND: Hemmer VOTE: 5-0-1 (Key abstained)

Further discussion was held on the sign currently on the property owned by Scott Sheckler in the downtown. The discussion revolved around the current city ordinances regulating off-premise signs and banners. ACTION: To direct the Zoning Administrator to require that the existing sign be taken down no later than 24 hours from the conclusion of the Plan Commission meeting, and to allow Country on the River to place two banners, with neither exceeding the 150-square foot requirement in the City Code, no sooner than July 4<sup>th</sup> 2011 MOTION: Kramer SECOND: Ritchie VOTE: 5-0-1 (Key abstained)

### **7. ADJOURNMENT (7:50 PM)**

MOTION: Munson SECOND: Grunow VOTE: 6-0

Submitted by City Administrator Aaron Kramer